



The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

TUESDAY, OCTOBER 11, 2011

7:00 P.M.

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**

A. ROUTINE MATTERS

- | | |
|--|----|
| 1. Opening Prayers – Trustee Charbonneau | - |
| 2. Roll Call | - |
| 3. Approval of the Agenda | - |
| 4. Declaration of Conflict of Interest | - |
| 5. Approval of Minutes of the Committee of the Whole Meeting of September 13, 2011 | A5 |

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

- | | |
|--|------|
| 1. Policy Committee | |
| 1.1 Unapproved Minutes of the Policy Committee Meeting of September 27, 2011 | C1.1 |
| 1.2 Niagara Catholic Parent Involvement Committee Policy (800.7) | C1.2 |
| 1.3 Policy Schedule – September 27, 2011 | C1.3 |
| 1.4 Policy Update | C1.4 |
| 2. International Student Exchange 2011-2012 | C2 |
| 3. The New Grade 8 Retreat Experience – The Journey | C3 |
| 4. Catholic School Council Annual Report 2010-2011 | C4 |
| 5. Technology Blueprint Implementation Update | C5 |
| 6. Staff Development Department Professional Development Opportunities | C6 |
| 7. Monthly Updates | |
| 7.1 Capital Projects Update | C7.1 |
| 7.2 Student Senate Update | - |
| 7.3 Senior Staff Good News Update | - |

D. INFORMATION

- | | |
|---|------|
| 1. Trustee Information | |
| 1.1 Spotlight on Niagara Catholic – September 27, 2011 | D1.1 |
| 1.2 Calendar of Events – October 2011 | D1.2 |
| 1.3 Strategic Priorities 2010-2011 Achievement Report | D1.3 |
| 1.4 Niagara Catholic Parent Involvement Committee Annual Chair and Catholic School Council Meeting – October 20, 2011 – Monsignor Clancy Catholic Elementary School | - |
| 1.5 Pilgrimage Sunday – October 23, 2011 | - |
| 1.6 St. Andrew Catholic Elementary School Blessing - November 1, 2011 – 7:00 p.m. | - |
| 1.7 Random Act of Kindness Day - November 4, 2011 | - |
| 1.8 Partnership Agreements – October Board Meeting | - |

E. OTHER BUSINESS

- | | |
|---|---|
| 1. General Discussion to Plan for Future Action | |
| 1.1 Pupil Accommodation and Attendance Area Ad Hoc Committees | - |

F. BUSINESS IN CAMERA**G. REPORT ON THE IN CAMERA SESSION****H. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING OF SEPTEMBER 13, 2011**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of September 13, 2011, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, SEPTEMBER 13, 2011

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, September 13, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burtnik.

2. Roll Call

Vice-Chairperson Charbonneau noted that all Trustees were in attendance, and welcomed new Superintendents Mark Lefebvre and Mario Ciccarelli along with the new Student Trustees Ryan Creelman and Patrick Morris.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; **Administrative Assistant**, Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of September 13, 2011, as presented.

CARRIED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Committee of the Whole Meeting of June 7, 2011**

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of June 7, 2011, as presented.

CARRIED

B. PRESENTATIONS

1. **Premier's Safe School Awards for Saint Paul Catholic High School and St. Philomena Catholic Elementary School**

Frank Iannantuono, Superintendent of Education, presented the report on the Premier's Safe School Awards for Saint Paul Catholic High School and St. Philomena Catholic Elementary School in which the schools were recognized for their initiative, creativity, and leadership in promoting a positive school climate.

Jeffery Smith, Principal of Saint Paul Catholic High School, introduced Saint Paul Social Climate Committee members Patrick Chalmers and Matthew Miani, and Saint Paul Student Council President Sharly Chan, along with Marie McKee and Bob Grand from St. Philomena Catholic Elementary School to present the two Premier's Safe School Award submission packages to the Province.

C. COMMITTEE AND STAFF REPORTS

1. **Director's Introduction to 2011-2012 School Year**

John Crocco, Director of Education, presented the Director's Introduction to 2011-2012 School Year, at which time he congratulated Senior Staff, Principals / Vice-Principals, Managers and staff for the preparation and attention to details over the summer which resulted in a smooth start to the year.

Director Crocco presented information on new staff appointments, the many events taking place in the 2011-2012 School Year and the various addition and renovation projects, some of which were completed over the summer, while others will be completed within the next year.

1.1 Niagara Catholic Senior Administrative Council 2011-2012

Director Crocco presented the organization chart for Niagara Catholic Senior Administrative Council 2011-2012.

2. Program Department - Executive Summary of Programs and Implementation for 2011-2012

Mark Lefebvre, Superintendent of Education, presented the Executive Summary of major initiatives implemented by the Program Department for a September start-up to the 2011-2012 school year and answered Trustees questions.

Trustees discussed the details of the Executive Summary of Programs and Implementation for 2011-2012.

**3. Niagara Catholic District School Board Annual Accessibility Plan
September 2011 to August 2012 (Year 9)**

Yolanda Baldasaro, Superintendent of Education, presented the report on the Niagara Catholic District School Board Annual Accessibility Plan, stating that the Niagara Catholic District School Board is committed to the continual improvement of access to school board facilities, policies, programs, and services for students, staff, parents/guardians, and members of the community with disabilities.

4. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

5. Catholic School Councils Parents Reaching Out Grants 2011-2012

Lee Ann Forsyth-Sells, Superintendent of Education, presented the report on Catholic School Councils Parents Reaching Out Grants 2011-2012, and indicated that for the 2011-2012 school year, thirty-one (31) schools in the Niagara Catholic District School Board have received PRO Grants to a total of \$27,920.00.

6. Niagara Catholic Parent Involvement Committee By-Laws

Superintendent Forsyth-Sells presented the Niagara Catholic Parent Involvement Committee By-Law, which have been developed to assist the Parent Involvement Committee with its duties and responsibilities in order to support the Mission of Catholic Education and the Mission of the Niagara Catholic District School Board.

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee By-Laws (800.7), as presented.

CARRIED

7. Long Term Financing of Sinking Fund Debentures Scheduled to Mature in October 2011

Larry Reich, Superintendent of Business & Financial Services, presented the report on Long Term Financing of Sinking Fund Debentures Scheduled to Mature in October 2011.

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Borrowing By-Law #B1-2011 in the amount of \$2,409,181 and the related documents, as presented in the report.

CARRIED

8. Elementary & Secondary Staffing 2011-2012

Superintendent Iannantuono presented the report on Elementary & Secondary Staffing 2011-2012.

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approves up to five (5) additional staff for deployment in the Elementary panel for the 2011-2012 school year.

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approves up to five (5) additional staff for deployment in the Secondary panel for the 2011-2012 school year.

CARRIED

9. Monthly Updates

9.1 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

9.2 Student Trustees' Update

Ryan Creelman Patrick Morris, Student Trustee, gave a brief verbal update on the activities of the Student Senate.

9.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Lefebvre on behalf of Superintendent Ciccarelli

- Wind Mobile's Best Conversation Ever Competition made it possible for Monsignor Clancy student Matthew Mancini to have a 15 minute phone conversation with his "hockey hero" Sidney Crosby.
- Jessica MacDonald, Teacher at Canadian Martyrs Catholic Elementary School, will be representing Canada this week at the World Wrestling Championships. Jessie wrestles in the 51kg weight class.

Superintendent Lee Ann Forsyth-Sells

- Ten Niagara Catholic students and two teachers from Lakeshore Catholic High School and Saint Michael Catholic High School will embark on a three month Niagara Catholic International Co-operative Education experience to the island of Dominica. While there, students will work at co-op placements and participate in three courses of study.

- Lakeshore Catholic High School received approximately \$45,000 in grant money with which they purchased treadmills, spinning bikes, elliptical machines, recumbent bikes, regular bikes, and polar heart-rate monitors as part of their participation in the Sparking Life Program.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – June 14, 2011

Director Crocco presented the Spotlight on Niagara Catholic – June 14, 2011 issue for Trustees' information.

1.2 Niagara Catholic School Year Calendar & Meeting Dates 2011-2012

Director Crocco presented the Niagara Catholic School Year Calendar & Meeting Dates 2011-2012.

1.3 Calendar of Events – September 2011

Director Crocco presented the Calendar of Events – September 2011.

1.4 Director's Letter to Students and Parents September 2011

Director Crocco presented the Director's Letter to Students and Parents September 2011.

1.5 Municipal, Provincial and Federal Election Administrative Procedures (DM 56 – 2011-2012)

Director Crocco presented the Municipal, Provincial and Federal Election Administrative Procedures (DM 56 – 2011-2012).

1.6 Niagara Festival Grand Parade – September 24, 2011

Director Crocco presented information on the Niagara Festival Grand Parade – September 24, 2011, and invited Trustees to participate in the Board entry.

1.7 St. Augustine Catholic Elementary School Blessing – September 29, 2011 – 7:00 p.m.

Director Crocco presented information on the St. Augustine Catholic Elementary School Blessing – September 29, 2011 – 7:00 p.m. and invited Trustees to attend the event.

Trustees were asked to inform Sherry Morena - Administrative Assistance, Corporate Services & Communications, if they will be in attendance at the event.

1.8 Professional Activity Day – October 7, 2011

Director Crocco invited Trustees to attend the Board-Wide Professional Activity Day being held on October 7, 2011 at the Scotiabank Convention Centre in Niagara Falls.

Trustees were asked to inform Sherry Morena - Administrative Assistance, Corporate Services & Communications, if they will be in attendance at the event.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

1.1 Pupil Accommodation and Attendance Area Ad Hoc Committees 2011

Director Crocco presented information on the Pupil Accommodation and Attendance Area Ad Hoc Committees 2011, and stated that it is the goal of the Board to present Pupil Accommodations/Attendance Area Ad Hoc Committee reports to the January Committee of the Whole Meeting, in order to implement any changes for February registration.

F. BUSINESS IN CAMERA

Moved by Trustee Burkholder

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:55 p.m. and reconvened at 10:50 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of September 13, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on June 14, 2011, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on June 14, 2011, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Burtnik

THAT the September 13, 2011 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:50 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **September 13, 2011.**

Approved on the **11th** day of **October 2011.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

**TOPIC: POLICY COMMITTEE
UNAPPROVED MINUTES
SEPTEMBER 27, 2011**

RECOMMENDATION

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of September 27, 2011, as presented.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, SEPTEMBER 27, 2011

Minutes of the Policy Committee Meeting held on Tuesday, May 31, 2011 at 4:30 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:35 p.m. by Trustee Burtnik.

1. **Opening Prayer**

The meeting was opened with a prayer led by Director Crocco.

2. **Attendance**

Committee Members	Present	Absent	Excused
Ed Nieuwesteeg (Committee Chair)			✓
Kathy Burtnik	✓		
Dino Sicoli	✓		

Staff/Trustees

John Crocco, Director of Education

Ryan Creelman, Student Trustee

Patrick Morris, Student Trustee

Lee Ann Forsyth-Sells, Superintendent of Education

Jennifer Brailey, Manager of Corporate Services & Communications Department

Sherry Morena, Administrative Assistant - Corporate Services & Communications Department
/Recording Secretary

3. **Approval of Agenda**

Moved by Trustee Sicoli

THAT the September 27, 2011 Policy Committee Agenda be approved, as presented.

APPROVED

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Policy Committee Meeting of May 31, 2011**

Moved by Trustee Sicoli

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of May 31, 2011, as presented.

APPROVED

6. **Policies**

ACTION REQUIRED

POLICIES – FOR CONSIDERATION TO COMMITTEE OF THE WHOLE

6.1 **Niagara Catholic Parent Involvement Committee Policy (800.7)**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the amendments to the Niagara Catholic Parent Involvement Committee Policy (800.7).

The following amendments were suggested:

3.3 Composition of the Niagara Catholic Parent Involvement Committee (3rd point)

Two members of the Board appointed by the Chairperson of the Board for a one year term (non-voting member)

8.6 Meeting Procedures (2nd point)

The Director of Education, or designated Superintendent of Education is present, *and at least one of the* appointed Trustees to the committee is present.

Moved by Trustee Sicoli

THAT the Policy Committee recommend to the Committee of the Whole approval of the Niagara Catholic Parent Involvement Policy (800.7), as amended.

APPROVED

POLICIES – PRIOR TO VETTING

6.2 **Playground Equipment Policy (700.2)**

Director Crocco informed the Policy Committee that the Playground Equipment Policy will be presented at the October Policy Committee Meeting for consideration.

INFORMATION

6.3 **Policies Being Vetted**

- **Student Fees Policy (302.8)**

Director Crocco informed the Policy Committee that the Student Fees Policy is currently being vetted for presentation at the October Policy Committee Meeting.

6.4 **Policy and Guideline Review 2011-2012 Update**

Director Crocco presented the Policy and Guideline Review 2011-2012 Update.

The Student Transportation Policy (500.2) timeline was revised to be reviewed in Spring 2012.

6.5 Policy Development Update

Director Crocco presented the Policy Development Update.

7. Date of Next Meeting

Tuesday, October 25, 2011 – 4:30 p.m.

8. Adjournment

The meeting adjourned at 5:05 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

**TOPIC: POLICY COMMITTEE
NIAGARA CATHOLIC PARENT INVOLVEMENT
COMMITTEE POLICY (800.7)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (800.7), as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Presented by: Lee Ann Forsyth-Sells, Superintendent of Education
Recommended by: John Crocco, Director of Education
Date: October 11, 2011

Niagara Catholic District School Board

NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE

Adopted: May 24, 2011

Policy No. 800.7

Revised:

STATEMENT OF POLICY

The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

The Niagara Catholic Parent Involvement Committee (NCPIC), is a regional body of representative stakeholders, that supports the Mission of Catholic Education and the Mission of the Niagara Catholic District School Board, by providing a communication link to parents/guardians, Catholic School Councils, the Director of Education, and the Board of Trustees.

The Niagara Catholic Parent Involvement Committee as supported by the Niagara Catholic District School Board, promotes active parent engagement with all parents/guardians in all schools for the improvement of student achievement and the well-being of all students in the Niagara Catholic District School Board.

The Director of Education will issue Administrative Guidelines in support of this Policy.

References:

- **Ontario Regulation 330/10 School Councils and Parent Involvement Committees**
- Parents in Partnership...A Parent Engagement Policy for Ontario Schools
- **Niagara Catholic District School Board Catholic School Councils Policy 800.1**
- **Niagara Catholic District School Board Complaint Resolution Policy No. 800.3**

Niagara Catholic District School Board

NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE

Issued: May 24, 2011

Policy No. 800.7

Revised:

ADMINISTRATIVE GUIDELINES

1. RESPONSIBILITIES OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE (NCPIC)

- 1.1 The Niagara Catholic Parent Involvement Committee (NCPIC) is an advisory body, and the recommendations of the committee shall be in keeping with the Mission Statement of the Board, Vision 2020 Statements, Strategic Directions and the Enabling Strategies from the Vision 2020 Strategic Plan, along with the distinctive character, philosophy and goals of Catholic Education and respectful of the faith and traditions of the Catholic Church. The Board will retain all the powers and duties specified in the Education Act and its related Regulations.
- 1.2 Niagara Catholic Parent Involvement Committee members are to maintain a regional wide focus to support Catholic Education in all schools, to encourage and enhance parent engagement for the improvement of student achievement, and the well-being of all students in the Niagara Catholic District School Board.
- 1.3 Individual members of the Niagara Catholic Parent Involvement Committee do not speak for the committee and the Chairperson must be diligent in ensuring that any views presented in the capacity of Chairperson represent fairly the position of the NCPIC.

2. MANDATE OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE (NCPIC)

- 2.1 The Board and/or School Administration may ask for recommendations from the Niagara Catholic Parent Involvement Committee.
- 2.2 The Niagara Catholic Parent Involvement Committee shall achieve its purpose by:
 - providing information and advice on parent engagement to the Board;
 - communicating with, and supporting Catholic School Councils of schools of the Board;
 - undertaking activities to help parents/guardians of students of the Board support their children's learning at home and at school;
 - developing strategies and initiatives the Board and the Director of Education could use to effectively communicate with parents/guardians and to effectively engage parents in improving student achievement and the well-being of all students in the Board such as Meetings, Faith Formation, Conventions and other events for Catholic School Councils as approved by the Board;

- advising the Board and the Director of Education on ways to use the strategies and initiatives;
- working with Catholic School Councils, the Director of Education or designate, and with employees of the Board to:
 - share effective practices to help engage parents, especially parents/guardians who may find engagement challenging, in their children's learning,
 - identify and reduce barriers to parent engagement,
 - help ensure that schools of the Board create a welcoming environment for parents/guardians of its students, and
 - develop skills and acquire knowledge that will assist the Niagara Catholic Parent Involvement Committee and Catholic School Councils of the Board with their work; and by
 - communicating information from the Parent Engagement Office of the Ministry of Education to Catholic School Councils of the Board and to the parents/guardians of students of the Board;
- determining, in consultation with the Director of Education or designate, and in keeping with the Board's policies, how funding, if any, provided under the Education Act for parent involvement is to be used by the Niagara Catholic Parent Involvement Committee,
- reviewing new and revised policies and guidelines, and
- other issues deemed appropriate by the Board.

TOP

- 2.3 Each year, the Niagara Catholic Parent Involvement Committee shall make recommendations to promote Catholic values and to encourage parental involvement in the schools. The recommendations shall be presented to the Director of Education through the appointed Superintendent of Education (Director's designate) and shall outline the objectives, description of activities, personnel and required budgets, as well as a brief statement of expected outcomes.
- 2.4 The Board, shall establish a yearly budget to address the various activities as outlined in 2.2 projected for the Niagara Catholic Parent Involvement Committee.
- 2.5 The normal reporting system for the Niagara Catholic Parent Involvement Committee will be through the appointed Superintendent of Education (Director's designate) to the Director of Education.

3. MEMBERSHIP

- 3.1 Every effort will be made to ensure that membership is representative of the population distribution within the geographic areas of the Board's jurisdiction with half of the parent representatives serving for a one year term with the remainder serving for a two year term:

Niagara Falls/Niagara-on-the-Lake	up to 4 Parent Representatives
St. Catharines	up to 4 Parent Representatives
Welland	up to 2 Parent Representatives
Fort Erie, Port Colborne, Wainfleet	up to 2 Parent Representatives
Thorold/Merritton	up to 2 Parent Representatives
Grimsby/Lincoln/West Lincoln/Pelham	up to 2 Parent Representatives

3.2 ELIGIBILITY OF MEMBERSHIP

- 3.2.1 To be eligible for election/appointment to the Niagara Catholic Parent Involvement Committee, a parent/guardian must be a parent/guardian of a student enrolled in a Niagara Catholic District School Board school and must reside within the Board’s jurisdiction.
- 3.2.2 A parent who is employed by the Board is qualified to be appointed to the NCPIC.
- 3.2.3 A parent who is employed by the Board shall at his or her first meeting inform the NCPIC of his or her employment with the Board.

3.3 COMPOSITION OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE

The Niagara Catholic Parent Involvement Committee shall include the following:

- The number of parent members as specified in the By-Laws of the Niagara Catholic Parent Involvement Committee,
- The Director of Education or Designate, the appointed Superintendent of Education (non-voting member),
- Two members of the Board appointed by the Chairperson of the Board for a one year term (non-voting member),
- The Bishop of the Diocese of St. Catharines or his appointed representative,
- The number of Community Representatives as specified in the By-Laws of the Niagara Catholic Parent Involvement Committee,
- One Principal of an elementary school of the Board recommended by the Principal/Vice-Principal Council to Senior Administrative Council,
- One Principal of a secondary school of the Board recommended by the Principal/Vice-Principal Council to Senior Administrative Council,
- One teacher employed, other than a Principal or Vice-Principal, in an elementary school of the Board recommended by the Ontario English Catholic Teachers’ Association (OECTA) to Senior Administrative Council,
- One teacher employed, other than a Principal or Vice-Principal, in a secondary school of the Board recommended by the Ontario English Catholic Teachers’ Association (OECTA) to Senior Administrative Council,

- One person employed by the Board, other than a Principal, Vice-Principal or teacher, i.e. (support staff) recommended by Canadian Union of Public Employees (CUPE) to Senior Administrative Council,
 - One parent/guardian of a student with special needs enrolled in a Niagara Catholic District School Board school may be recommended by the Special Education Advisory Committee (SEAC) to Senior Administrative Council as an advocate for special needs, and
 - One (1) Secondary Student Senate Representative to be appointed by the Student Senate.
- 3.4 The Niagara Catholic Parent Involvement Committee shall elect/acclaim members in the Fall of each school year to the committee before November 15 and before the first meeting of the Committee in the school year.
- 3.5 In specifying the number of parent members to be elected to the Niagara Catholic Parent Involvement Committee in its By-Laws, the committee shall ensure that parent members constitute a majority of the members of the committee.
- 3.6 Any appointment to the Niagara Catholic Parent Involvement Committee is of no effect unless the person agrees to the appointment

4. VACANCIES/TERMS OF OFFICE/OFFICERS/ ELECTIONS

4.1 Vacancies on the Niagara Catholic Parent Involvement Committee may occur when:

- a parent member has reached the end of a one or two year term
- a member resigns
- a member is unable to fulfill his/her duties

4.2 A vacancy in the membership of the Niagara Catholic Parent Involvement Committee does not prevent the committee from exercising its authority to make an appointment to fill the vacancy as specified in the By-Laws of the Niagara Catholic Parent Involvement Committee.

Priority will be given to an individual who resides within the designated geographic area as specified in Section 3.1 and is a parent/guardian of a student who is enrolled in a Niagara Catholic District School Board school.

4.3 Vacancies in parent member positions shall be advertised through a variety of methods which may include:

- advertisements in newsletters of all schools or Catholic School Councils of schools of the Board,
- advertisements in the newspaper with general circulation in the geographic jurisdiction of the Board,
- advertisements on radio or television stations that broadcast in the geographic jurisdiction of the Board,
- notices in schools of the Board,

- notices on the Board website www.niagaracatholic.ca and on the websites of the Board's schools, and
 - notices in the Parish bulletins.
- 4.4 If a vacancy of an elected a parent member occurs, notification will be given to all schools, and interested parents/guardians within the designated geographic areas will be required to submit their names to the Niagara Catholic Parent Involvement Committee by a designated date.
- 4.4.1 If a geographic area of the Board's jurisdiction remains unfilled at the time of election, notification will be given to all schools and interested parents/guardians will be required to submit their names to the Niagara Catholic Parent Involvement Committee by a designated date.
- 4.4.2 The Niagara Catholic Parent Involvement Committee may appoint a parent to serve on the Niagara Catholic Parent Involvement Committee until the next election.
- 4.5 If a vacancy of a Community representative occurs, the Niagara Catholic Parent Involvement Committee may request the agency to appoint another member, choose a different organization, or choose not to fill the position.
- 4.6 If a Principal/Vice-Principal, student, teacher or non-teaching representative vacancy occurs, the Niagara Catholic Parent Involvement Committee Chairperson and the appointed Superintendent of Education shall arrange for a replacement as outlined in Section 3.3.
- 4.7 Individuals filling a vacated position shall hold the position until the original term for that position expires.

4.8 TERMS OF OFFICE

- 4.8.1 The term of office of some of the parent members of the Niagara Catholic Parent Involvement Committee shall be one (1) year and the term of office of some of the parent members shall be two (2) years, as provided in the By-Laws of the committee. Half of the parent representatives from each of the geographic areas will serve a two year term with the remainder serving for a one year term.
- 4.8.2 A member of the Niagara Catholic Parent Involvement Committee may be reappointed or re-elected to the Committee for more than one (1) term unless otherwise provided in the By-Laws of the committee.

4.9 OFFICERS

- 4.9.1 The Niagara Catholic Parent Involvement Committee shall have a Chairperson or, if the By-Laws of the committee so provides, a Co-Chairperson.
- 4.9.2 The Chairperson and/or Co-Chairperson must be parent members of the committee and shall be elected for a two (2) year term by the parent members of the committee at the first meeting of the committee in each school year that there is a vacancy in the office of the Chairperson or Co-Chairperson.

- 4.9.3 Only parent members with a two (2) year term on the Niagara Catholic Parent Involvement Committee are eligible to be elected to the position of Chairperson or Co-Chairperson.
- 4.9.4 An individual may not serve more than two (2) consecutive terms as Chairperson or Co-Chairperson.
- 4.9.5 An individual who has served one (1) term or two (2) consecutive terms as Chairperson or Co-Chairperson may be re-elected as Chairperson or Co-Chairperson of the committee provided at least one (1) two (2) year term has elapsed since his or her last term as Chairperson or Co-Chairperson.
- 4.9.6 The Chairperson or Co-Chairperson shall act as spokespersons for the committee in communicating with the Director of Education of the Board and the Board.
- 4.9.7 The Niagara Catholic Parent Involvement Committee shall have such other officers as are provided for in the By-Laws of the committee.
- 4.9.8 A vacancy in the office of Chairperson, Co-Chairperson or any office provided for in the By-Laws shall be filled in accordance with the By-Laws of the committee.

4.10 ELECTIONS

- 4.10.1 Elections of parent representatives to the Niagara Catholic Parent Involvement Committee are to be held in the Fall of each school year before November 15 and before the first meeting of the Committee in the school year.
- 4.10.2 Election Forms will be sent to individual Catholic School Councils one month prior to the Annual Catholic School Councils' Convention. Self-nominations will also be accepted.
- 4.10.3 Names and addresses of members of the Niagara Catholic Parent Involvement Committee will be forwarded to the Director of Education within thirty (30) days of the election.
- 4.10.4 Names of the Niagara Catholic Parent Involvement Committee members will be published to the Niagara Catholic District School Board school communities.
- 4.10.5 Where a Niagara Catholic Parent Involvement Committee member resigns or is absent from three (3) consecutive Niagara Catholic Parent Involvement Committee meetings, the Niagara Catholic Parent Involvement Committee may appoint a replacement to serve until the next election as per Section 4.4 Vacancies.

5. ROLE OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE CHAIRPERSON

- 5.1 Determine the Niagara Catholic Parent Involvement Committee meetings, in consultation with the appointed Superintendent of Education.
- 5.2 Plan the agenda with the appointed Superintendent of Education.

- 5.3 Chair the Niagara Catholic Parent Involvement Committee meetings.
- 5.4 Communicate regularly with the appointed Superintendent of Education and Catholic School Councils.
- 5.5 The Chairperson must be diligent in ensuring that any views presented in the capacity of Chairperson represent fairly the position of the. Niagara Catholic Parent Involvement Committee.

6. ROLE OF COUNCIL MEMBERS

- 6.1 Participate in Niagara Catholic Parent Involvement Committee meetings on a regular basis.
- 6.2 Participate in information and training sessions.
- 6.3 All members of the Niagara Catholic Parent Involvement Committee shall have the primary responsibility to work with the committee to facilitate the approved mandate.

7. ROLE OF THE APPOINTED SUPERINTENDENT OF EDUCATION

- 7.1 Facilitate and assist in the operation of the Niagara Catholic Parent Involvement Committee and assist in its operation.
- 7.2 Support and promote the approved activities of the Niagara Catholic Parent Involvement Committee.
- 7.3 Seek input from the council Niagara Catholic Parent Involvement Committee.
- 7.4 Act as a resource on laws, regulations, Board policies and collective agreements.
- 7.5 Communicate with the Chairperson of the Niagara Catholic Parent Involvement Committee as required.
- 7.6 Plan the agenda with the Chairperson of the Niagara Catholic Parent Involvement Committee.
- 7.7 Assist the Niagara Catholic Parent Involvement Committee in encouraging increased parent involvement.
- 7.8 Ensure that the minutes of the meetings are recorded, maintained, and posted on the Board website.
- 7.9 Facilitate all communication between the Niagara Catholic Parent Involvement Committee and the Catholic School Councils.
- 7.10 Act as the secretary/treasurer to the Niagara Catholic Parent Involvement Committee.
- 7.11 Prepare and present a report at each meeting, including a financial statement.

8. MEETING PROCEDURES

- 8.1 Meetings will open and close with a prayer.
- 8.2 Meetings should be held on a bi-monthly basis between September to June. Special meetings may also be called by the appointed Superintendent of Education or by three (3) parent members by written request to the appointed

Superintendent of Education.

- 8.3 Meetings will commence on time and not last more than two (2) hours, unless the Niagara Catholic Parent Involvement Committee members unanimously agree to a longer meeting of no more than thirty (30) minutes beyond the two (2) hour time limit.
- 8.4 All meetings are open to members of the public and Catholic School Councils within the Board's jurisdiction and will be held at the Catholic Education Centre.
- 8.5 Niagara Catholic Parent Involvement Committee meetings shall not proceed unless there is a quorum in attendance. A quorum is fifty percent plus one (50% + 1) of members, but at all times there must be a majority of parents at the meeting. A member who participates through electronic means shall be deemed to be present at the meeting.
- 8.6 A meeting cannot be held unless,
 - a majority of the members present at the meeting are parent members;
 - the Director of Education, or designated Superintendent of Education is present, and at least one of the appointed Trustees to the committee is present.

TOP

- 8.7 Every effort will be made to distribute the agenda to members of the Niagara Catholic Parent Involvement Committee at least five (5) calendar days prior to the meeting by delivering a notice by e-mail or regular mail and post a notice on the Board website.
- 8.8 Approved minutes of the meetings are to be recorded, maintained and posted on the Board website.
- 8.9 The Niagara Catholic Parent Involvement Committee may establish committees to carry out specific tasks or projects in accordance with the overall mandate and one (1) parent member from the NCPIC must be a part of the committee.
- 8.10 The Niagara Catholic Parent Involvement Committee shall use consensus as the usual method for developing recommendations and plans. If voting becomes necessary, a simple majority will be sufficient for a vote on any issue.
- 8.11 The Niagara Catholic Parent Involvement Committee will inform Catholic School Councils and parent communities of their activities through newsletters, special meetings, the Board website, and through liaison with Catholic School Councils. Information to Catholic School Councils shall flow through the school Principal and/or the Chairperson of the Catholic School Council.

9. SUBCOMMITTEES

- 9.1 The Niagara Catholic Parent Involvement Committee may establish subcommittees to make recommendations to the Niagara Catholic Parent Involvement Committee.

- 9.2 A subcommittee of the Niagara Catholic Parent Involvement Committee must have at least one (1) parent member of the Niagara Catholic Parent Involvement Committee.
- 9.3 A subcommittee of the Niagara Catholic Parent Involvement Committee may include persons who are not members of the committee.

10. BY-LAWS

In accordance with the Niagara Catholic Parent Involvement Committee Policy (800.7) the Niagara Catholic Parent Involvement Committee, shall recommend to the Niagara Catholic District School Board its By-Laws for approval.

- a. shall make By-Laws governing the conduct of the committee's affairs; subject to the approval of the Board.
- b. shall make By-Laws,
 - specifying the number of parent members to be appointed or elected to the committee, governing the process of appointment or election of parent members and governing the filling of vacancies in parent membership,
 - specifying the number of community representatives, up to three (3), to be appointed to the committee, governing the process of appointment of community representatives and governing the filling of vacancies in community representative membership,
 - governing the election of members of the committee to the offices of Chairperson or Co-Chairperson, and any offices provided for in the By-Laws, and governing the filling of vacancies in the offices of the committee,
 - specifying the number of parent members of the Niagara Catholic Parent Involvement Committee that will hold office for one (1) year and the number of parent members that will hold office for two (2) years,
 - specifying the length of the term of office for the community representative member(s),
 - establishing rules respecting conflicts of interest of the members of the Niagara Catholic Parent Involvement Committee, and
 - establishing a process for resolving conflicts internal to the committee, consistent with the Board Complaint Resolution Policy. (See Policy 800.3)

11. MINUTES AND FINANCIAL RECORDS

- 11.1 The Niagara Catholic Parent Involvement Committee shall keep minutes of all of its meetings and records of all of its financial transactions.
- 11.2 The Niagara Catholic Parent Involvement Committee shall retain the minutes of its meetings and the records of its financial transactions in accordance with the policies of the Board respecting the retention of documents by committees of the Board.

11.3 The minutes of the Niagara Catholic Parent Involvement Committee shall be,

- posted on the website of the Board; and
- sent electronically to the Chairperson or Co-Chairperson of the Catholic School Council of each school of the Board.

11.4 The minutes and the records of its financial transactions shall be available for examination at the Board by any person without charge for four (4) years.

11.5 Minutes posted on the website of the Board shall remain on the website for four (4) years.

12. INCORPORATION

The Niagara Catholic Parent Involvement Committee shall not be incorporated.

13. CONSULTATION WITH THE NIAGARA CATHOLIC DISTRICT SCHOOL BOARD, AND THE MINISTRY OF EDUCATION

13.1 The Niagara Catholic District School Board may solicit and take into consideration the advice of the Niagara Catholic Parent Involvement Committee with regards to matters that relate to improving student achievement and well-being.

13.2 The Niagara Catholic District School Board shall inform the Niagara Catholic Parent Involvement Committee of its response to advice provided to it by the committee.

13.3 The Ministry of Education may solicit and take into consideration the advice of Niagara Catholic Parent Involvement Committee with regard to matters that relate to improving student achievement and well-being.

14. CONSULTATION BY THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE

The Niagara Catholic Parent Involvement Committee may solicit and take into consideration the advice of parents/guardians of students enrolled in schools of the Board with regard to matters that relate to improving student achievement and well-being.

15. SUMMARY OF ACTIVITIES

15.1 The Niagara Catholic Parent Involvement Committee shall annually submit a written summary of the committee's activities to the Chairperson of the Board and to the Director of Education of the Board.

15.2 The summary of activities shall include a report on how funding, if any, provided under the Education Act for the Niagara Catholic Parent Involvement Committee was spent.

15.3 The Director of Education or designate shall,

- provide the summary of activities to the Catholic School Councils of the schools of the Board; and

- post the summary of activities on the website of the Board.

16. DELEGATIONS

- 16.1 Individuals may approach the Chairperson of the Niagara Catholic Parent Involvement Committee or the appointed Superintendent of Education to be placed on the agenda. This request must be in writing and received at least two (2) weeks before the meeting. The Chairperson, in consultation with the appointed Superintendent of Education, may approve or reject such requests.
- 16.2 Delegations will be limited to ten (10) minutes.
- 16.3 Following a presentation, the Niagara Catholic Parent Involvement Committee will decide whether to amend the agenda at that point, refer it to a future meeting, or take no action.

17. RESOLUTION OF CONFLICTS

If the appointed Superintendent of Education, after discussion with the Niagara Catholic Parent Involvement Committee Chairperson, determines that any of the members have contravened Regulation 330/10 or Board Policy 800.1, the appointed Superintendent of Education or Chairperson will discuss the matter with the Director of Education. Please see the Complaint Resolution Policy No. 800.3.

Conflict Resolution Process (adapted from School Councils-A Guide for Members)

- If a member becomes disruptive during a meeting, the Chairperson shall ask for order.
- If all efforts to restore order fail or the unbecoming behaviour continues, the Chairperson may direct the individual Niagara Catholic Parent Involvement Committee member to leave the meeting, citing reasons for the request.
- The removal of member for one (1) meeting does not prevent the member from participating in future meetings of the Niagara Catholic Parent Involvement Committee.
- The incident shall be recorded and submitted to Director of Education by the appointed Superintendent of Education within one week of the meeting.
- It is recommended that parties involved in the conflict follow the Board's Complaint Resolution Policy No. 800.3.
- Upon removal of a member, a special meeting shall be called, the purpose of which will be to arrive at a mutually acceptable solution to the dispute.
- Such a meeting shall be a private meeting and not construed as a meeting of the Niagara Catholic Parent Involvement Committee.
- Any resolution reached at the meeting to resolve the conflict shall be signed and respected in full by all parties to the agreement.

18. CODE OF ETHICS

A member shall:

- Consider the best interest of all students.
- Be guided by the Mission Statement of the Board.
- Become familiar with the Education Act according to school and Board guidelines, and Ministry of Education Regulations.
- Maintain the highest standards of integrity, recognizing and respecting the personal integrity of each member of the school community.
- Treat all other Niagara Catholic Parent Involvement Committee members with respect and allow for diverse opinions to be shared, without interruption.
- Create a positive environment in which individual contributions are encouraged and valued.
- Acknowledge democratic principles and accept the consensus of the Niagara Catholic Parent Involvement Committee for recommendation to the Superintendent of Education.
- Respect the confidential nature of some school business, respect the limitations this places on the operation of the Niagara Catholic Parent Involvement Committee, and not disclose confidential information.
- Focus discussions at Niagara Catholic Parent Involvement Committee meetings to those items that fall within the mandate of Niagara Catholic Parent Involvement Committee.
- Use established communication channels when questions or concerns arise.
- Promote high standards of ethical practice within the school communities.
- Not accept any payment for their Niagara Catholic Parent Involvement Committee involvement.
- Refrain from making any negative statements about any individual or groups.
- Declare any conflict of interest.

19. FUNDRAISING

19.1 Any funds/or assets generated through activities assisted by the Niagara Catholic Parent Involvement Committee are the property of the Board.

20. REMUNERATION

20.1 A person shall not receive any remuneration for serving as a member of the Niagara Catholic Parent Involvement Committee.

20.2 Subsection (1) does not preclude payment of an honorarium under section 191 of the Act that takes into account the attendance of a Board member at the Niagara Catholic Parent Involvement Committee meeting.

20.3 The Board shall reimburse members of the Niagara Catholic Parent Involvement Committee for pre-approved travel expenses through the Superintendent of Education in accordance with Board policies.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

TOPIC: POLICY SCHEDULE – SEPTEMBER 27, 2011

The Policy Schedule
is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: October 11, 2011

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

POLICY & GUIDELINE REVIEW SCHEDULE

UPDATED SEPTEMBER 27, 2011 (Sorted by Policy Name)

Legend	
	Policy/Administrative Guidelines Adopted
	Policy/Administrative Guidelines Reviewed (NO REVISIONS)
	Policy/Administrative Guidelines Reviewed (REVISIONS)

Policy #	POLICY NAME	Policy Issued	Reviewed	PC	CW	BD	AG Issued	Reviewed	Resp
			Revised					Revised	
400.5	Acceleration Retention	2003					2003		ML
302.6.3	Access to School Premises- <i>Safe Schools</i>	2001	2008				2001	2008	FI
701.4	Accessibility Customer Service	2009					2009		LAFS
302.2	Administration of Oral Medication To Students Under the Age of 18 During School Hours	1998	2009				1998	2009	LAFS
301.1	Admission of Students	1998	2010				1998	2010	FI
400.1	Adult and Continuing Education	1998					N/A	N/A	FI
600.5	Advertising Expenditures	2007					2007		LR
100.9	Advocacy Expenditures	2007					2007		LR
302.1	Anaphylaxis	1998	2010				1998	2010	YB
701.1	Architect Selection	1998	2007				1998	2007	JW
301.10	Assessment, Evaluation And Reporting (<i>Interim</i>)	2011					2011		LAFS
202.1	Assignment of Principals and Vice-Principals	1998		Jan. 2012	Mar. 2012	Mar. 2012	N/A	N/A	FI
301.3	Attendance Areas	1998	2009				1998	2009	JW
100.1	Board By-Laws	1997	2010				N/A	N/A	JC
302.6.8	Bullying Prevention & Intervention- <i>Safe Schools</i>	2003	2010	Feb. 2012	Apr. 2012	Apr. 2012	2003	2010	FI
202.2	Catholic Leadership: Principal & Vice-Principal Selection	1998	2011				1998	2011	FI
800.1	Catholic School Councils	1998	2011				1998	2011	LAFS
400.3	Christian Community Service	2001		Jan. 2012	Mar. 2012	Mar. 2012	2001		ML
302.6.2	Code of Conduct - <i>Safe Schools</i>	2001	2009				2008	2009	FI
800.2	Community Use of Facilities	1998	2003	Oct. 2011	Dec. 2011	Dec. 2011	1998	2006	JW
800.3	Complaint Resolution	1998	2011				1998	2011	JC
600.4	Corporate Cards, Purchasing Cards & Petty Cash	2007					2007		LR
302.6.7	Criminal Background Check- <i>Safe Schools</i>	2001	2003				2001	2003	FI
201.5	Death Benefit	2002					N/A	N/A	FI
201.10	Deferred Salary Plan (X/Y)	2002					2002		FI
302.6.6	Dress Code- <i>Safe Schools</i>	2001	2002	Fall 2011	Fall 2011	Fall 2011	2001	2002	FI
400.2	Educational Field Trips	1998	2008	Nov. 2011	Jan. 2012	Jan. 2012	1998	2008	YB
301.2	Education-Based Research	1998	2011				1998	2011	LAFS
201.12	Electronic Communications Systems (Employees)	2006	2006	Feb. 2012	Apr. 2012	Apr. 2012	2006	2006	MC
301.3	Electronic Communications Systems (Students)	2006		Feb. 2012	Apr. 2012	Apr. 2012	2006		MC
100.8	Electronic Meetings (Board and Committees)	2005					N/A	N/A	JC
201.9	Employee Attendance During Inclement Weather & Workplace Closure	2002					2002		FI
NEW	Employee Code of Conduct	NEW		Nov. 2011	Jan. 2012	Jan. 2012	NEW		LR/FI
201.15	Employee Conferences, Workshops & Meetings	2007					2007		LR
201.1	Employee Leaves of Absence	1998	2001				1998	2001	FI
201.14	Employee Meals & Hospitality	2007					2007		LR
201.7	Employee Workplace Harassment	2002	2010				2002	2010	FI
201.11	Employee Workplace Violence	2002	2010				2002	2010	FI
400.6	Environmental Stewardship	2011					2011		JW
100.10	Equity and Inclusive Education	2010	2010				2010	2010	YB

Policy #	POLICY NAME	Policy Issued	Reviewed	PC	CW	BD	AG Issued	Reviewed	Resp
			Revised					Revised	
100.5	Establishment and Cyclical Review of Policies	1998	2010				1998	2010	JC
800.6	Facility Partnerships	2010					2010		JW
301.4	Fundraising	2002		Nov. 2011	Jan. 2012	Jan. 2012	2002		LR
NEW	Hiring	NEW		Jan. 2012	Mar. 2012	Mar. 2012	NEW		FI
NEW	Leadership Succession Plan	NEW		Mar. 2012	June 2012	June 2012	NEW		FI
600.3	Monthly Financial Reports	1998	2010				N/A	N/A	LR
100.7	Niagara Catholic Education Award of Distinction	2004	2005				2004	2005	FI
800.7	Niagara Catholic Parent Involvement Committee	2011		Sept. 2011	Oct. 2011	Oct. 2011	2011		LAFS
302.7	Nutrition	2005	2011				2005	2011	YB
201.6	Occupational Health & Safety	2002					2002		FI
301.7	Ontario Student Record (OSR)	2006					2006		ML
302.6.1	Opening or Closing Exercises - <i>Safe Schools</i>	2001	2002				2001	2002	FI
702.1	Playground Equipment	1998	2004	Oct. 2011	Dec. 2011	Dec. 2011	1998	2004	JW
400.4	Prior Learning Assessment & Recognition (PLAR)	2003					2003		ML
302.6.9	Progressive Student Discipline - <i>Safe Schools</i>	2008	2010				2008	2010	FI
701.2	Pupil Accommodation Review	1998	2010				1998	2010	JW
600.1	Purchasing/Supply Chain Management (previously Purchasing of Goods & Services)	1998	2011				1998	2011	LR
600.2	Records Management	1998	2011				1998	2011	JC
201.4	Reimbursement of Travel Expenses	1998	2008				1998	2008	LR
100.10.1	Religious Accommodation	2010	2010				2010	2010	YB
201.3	Religious Education Courses for Staff	1998	2002				1998	2002	FI
201.2	Retirement & Service Recognition Celebration	1998	2010				1998	2010	FI
302.3	Safe Arrival	1999	2010				1999	2010	FI
302.8	Safe Physical Intervention with Students	2009					2009		LAFS
302.6	Safe Schools	2001	2008	Feb. 2012	Apr. 2012	Apr. 2012	N/A	N/A	FI
301.6	School Generated Funds	2006					2006		LR
201.13	Sexual Misconduct	2006					2006		FI
302.6.5	Student Expulsion - <i>Safe Schools</i>	2001	2009				2001	2009	FI
301.11	Student Fees	2011		Oct. 2011	Dec. 2011	Dec. 2011	2011		YB
302.5	Student Parenting	2001		Jan. 2012	Apr. 2012	Apr. 2012	2001		ML
100.6	Student Senate	2000	2001				2000	2001	JC
302.6.4	Student Suspension - <i>Safe Schools</i>	2001	2009				2001	2009	FI
500.2	Student Transportation	2007	2010	Spring 2012	Spring 2012	Spring 2012	2007	2010	LR
100.4	Student Trustees	1998	2007				1998	2007	JC
500.1	Transportation Inclement Weather	1998	2004				1998	2004	LR
100.12	Trustee Code of Conduct	2010					N/A	N/A	JC
100.13	Trustee Expenses & Reimbursement (Interim)	2011					N/A	N/A	JC
100.11	Trustee Honorarium	2010					N/A	N/A	JC
701.3	Video Security Surveillance	2002	2004				2002	2004	JW
301.9	Voluntary and Confidential Self-Identification Policy for First Nation, Métis and Inuit Students	2011					2011		YB
302.4	Volunteer Driver	2001	2009				2001	2009	YB
800.4	Volunteer Recognition	2007	2008				2008		JC

POLICIES RESCINDED

Policy #	POLICY NAME	Policy Issued	AG Issued	Policy Rescinded	Policy Replaced With
100.2	Trustee Conference & Travel Expenses	1998	1998	2011	Trustee Expenses and Reimbursement Policy (100.13)
100.3	Trustee Travel Expenses	1998	1998	2011	

POLICY & GUIDELINES REVIEW REPORTS TO ADMIN COUNCIL AGENDA ONE WEEK (*) PRIOR TO
A REGULARLY SCHEDULED POLICY COMMITTEE MEETING

PC MEETING DATES - 4:30 PRIOR TO SEPT, OCT, NOV, JAN, FEB, MAR, APR & MAY BD MEETINGS

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

TOPIC: POLICY UPDATE

The Policy Update
is presented for information.

Prepared by: John Crocco, Director of Education

Presented by: John Crocco, Director of Education

Date: October 11, 2011



REPORT TO THE COMMITTEE OF THE WHOLE FOR THE MONTH OF OCTOBER 2011 POLICY UPDATE

Background Information

The Policy Update for the month of October 2011 is submitted for the information of Trustees.

A copy of the Policy and Administrative Guidelines - The Establishment and Cyclical Review of Policies Policy (Appendix A) is included for ease of reference.

POLICIES BEING DEVELOPED/REVIEWED		DUE DATE			APPENDIX
		PC	CW	BD	
POLICIES BEING DEVELOPED					
1	Employee Code of Conduct	Nov. 2011	Jan. 2012	Jan. 2012	B
2	Hiring	Jan. 2012	Mar. 2012	Mar. 2012	C
3	Leadership Succession Plan	Mar. 2012	June 2012	June 2012	D
POLICIES BEING REVIEWED					
1	Community Use of Facilities (800.2)	Oct. 2011	Dec. 2011	Dec. 2011	E
2	Playground Equipment (702.1)	Oct. 2011	Dec. 2011	Dec. 2011	F
3	Dress Code - Safe Schools (302.6.6)	Fall 2011	Fall 2011	Fall 2011	G
4	Educational Field Trips (400.2)	Nov. 2011	Jan. 2012	Jan. 2012	H
5	Fundraising (301.4)	Nov. 2011	Jan. 2012	Jan. 2012	I
7	Assignment of Principals & Vice-Principals (202.1)	Jan. 2012	Mar. 2012	Mar. 2012	K
6	Christian Community Service (400.3)	Jan. 2012	Mar. 2012	Mar. 2012	J
POLICIES/VETTED AND BEING VETTED					
1	Student Fees (301.11)	Oct. 2011	Dec. 2011	Dec. 2011	
POLICIES BEING PRESENTED TO THE BOARD					
1	Niagara Catholic Parent Involvement Committee (800.7)	Sept. 2011	Oct. 2011	Oct. 2011	

Trustees are reminded that the Policies are published on the Board's website www.niagaracatholic.ca.

The Policy Update is presented for information.

Prepared by: John Crocco, Director of Education
 Presented by: John Crocco, Director of Education
 Date: October 25, 2011



**THE ESTABLISHMENT AND CYCLICAL
REVIEW OF POLICIES POLICY**
POLICY # 100.5

STATEMENT OF POLICY

The Niagara Catholic District School Board, in order to fulfill its duties and responsibilities, reserves to itself the function of establishing guides for the discretionary action of those to whom it delegates authority. These guides for action will constitute the policies governing the operation of the school system and the internal operations of the Board. The policies pertaining to the internal operations of the Board shall be called bylaws.

The Director of Education, as C.E.O., is accountable to the Board for the implementation of policy and shall issue Administrative Guidelines in support of policy.

The policies of the Board shall be congruent with and supportive of the Mission Statement of the Board.

The process of establishing and reviewing policy will include timely consultation with individuals and groups as deemed appropriate to a particular policy.

The policy shall be based on and supportive of the Catholic Mission Statement of the Board.

ADMINISTRATIVE GUIDELINES

The development and review of all policies shall be initiated by the Board or the Director of Education.

The Director of Education may delegate the development or revision of Policy Statements and Administrative Guidelines to appropriate members of Senior Administrative Council and staff.

The establishment of new Policies and Administrative Guidelines as well as the cyclical review of existing Policies and Administrative Guidelines will adhere to the following process:

1. The draft Policy will be reviewed by Senior Administrative Council for input.
2. Once approved by the Director of Education, the draft Policy will then be forwarded to the Policy Committee for input and information.
3. The Policy Committee may recommend that the draft Policy be vetted to various stakeholder groups or that it be returned to staff for further study.
4. Once approved by the Policy Committee for vetting, the draft Policy will then be distributed to stakeholder groups as identified in the Policy Development Update Form.
5. Once the vetting process has been completed, the final draft Policy will then be presented to Senior Administrative Council for review.
6. Once approved by the Director of Education, the final draft Policy will then be submitted to the Policy Committee for recommendation to the Committee of the Whole.
7. Once reviewed by the Committee of the Whole, the final draft will then be forwarded to the Board for consideration at its next meeting.
8. The Director of Education will issue Administrative Guidelines if necessary in support of the policy, and will distribute the policy to the system.
9. Policies and Administrative Guidelines will be reviewed with the appropriate staff, who will in turn review with school staff to begin the implementation process.

VETTING

A draft policy may be vetted with all or any of the following individuals or groups:

Trustees	O.E.C.T.A. Occasionals	Niagara Catholic Parent Involvement
Director of Education	C.U.P.E.	Committee
Superintendents	Managers'/Supervisors' Group	Special Education Advisory Committee
Principals/Vice-Principals	Student Services	The Bishop
Curriculum Support Staff	Principals'/Vice-Principals' Council	Pastors
O.E.C.T.A. Elementary	Non-Unionized Staff	Board Solicitor
O.E.C.T.A. Secondary	Catholic School Council Chairs	Student Senate
		Others



POLICY UPDATE

For the Month of October 2011

NEW

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Employee Code of Conduct	Policy #	Initiated by	
		N/A	Board	
Intent of Policy	To comply with the recommendation of the Operational Review Team	Issued	Director	
		N/A	Sr. Admin. Council	
Resource	Larry Reich, Superintendent of Business & Financial Services and Frank Iannantuono, Superintendent of Education/Human Resources	Revised	Ministry of Education	✓
		N/A		

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	June 7, 2011
Senior Administrative Council	Date of Draft Policy Reviewed	November 2011
Trustees	Date Draft Policy Sent to Trustees	November 2011
Stakeholders	Date of Draft Policy Reviewed	November 2011
Policy Committee	Date of Draft Policy Reviewed	November 2011
Committee of the Whole	Date of Draft Policy Reviewed	January 2012
Board	Date of Draft Policy Reviewed	January 2012

COMMENTS

An Employee Code of Conduct Policy is being developed to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of October 2011

NEW
STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Hiring	Policy # N/A	Initiated by	
Intent of Policy	To design a Hiring Policy and procedure for the selection of staff by March 2012.	Issued N/A	Board	
Resource	Frank Iannantuono, Superintendent of Education/Human Resources	Revised N/A	Director	✓
			Sr. Admin. Council	
			Ministry of Education	

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input type="checkbox"/>

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	September 2011
Senior Administrative Council	Date of Draft Policy Reviewed	January 2012
Trustees	Date Draft Policy Sent to Trustees	January 2012
Stakeholders	Date of Draft Policy Reviewed	January 2012
Policy Committee	Date of Draft Policy Reviewed	January 2012
Committee of the Whole	Date of Draft Policy Reviewed	March 2012
Board	Date of Draft Policy Reviewed	March 2012

COMMENTS

A Hiring Policy is being developed to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of October 2011

NEW

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Leadership Succession Plan	Policy #	Initiated by	
		N/A	Board	
Intent of Policy	To design a Niagara Catholic Leadership Succession Planning Policy and process for the selection to all positions of leadership within Niagara Catholic by March 2012.	Issued	Director	✓
		N/A	Sr. Admin. Council	
Resource	Frank Iannantuono, Superintendent of Education/Human Resources	Revised	Ministry of Education	
		N/A		

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input type="checkbox"/>

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	September 2011
Senior Administrative Council	Date of Draft Policy Reviewed	March 2012
Trustees	Date Draft Policy Sent to Trustees	March 2012
Stakeholders	Date of Draft Policy Reviewed	March 2012
Policy Committee	Date of Draft Policy Reviewed	March 2012
Committee of the Whole	Date of Draft Policy Reviewed	June 2012
Board	Date of Draft Policy Reviewed	June 2012

COMMENTS

A Leadership Succession Plan Policy is being developed to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of October 2011

REVIEW

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Community Use of Facilities Policy (800.2)
Resource	James Woods, Controller of Plant

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	May 2010
Senior Administrative Council	Date of Draft Policy Reviewed	October 2011
Trustees	Date Draft Policy Sent to Trustees	October 2011
Stakeholders	Date of Draft Policy Reviewed	October 2011
Policy Committee	Date of Draft Policy Reviewed	October 2011
Committee of the Whole	Date of Draft Policy Reviewed	December 2011
Board	Date of Draft Policy Reviewed	December 2011

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of October 2011

REVIEW

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Playground Equipment (702.1)
Resource	James Woods, Controller of Plant

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	October 2011
Senior Administrative Council	Date of Draft Policy Reviewed	October 2011
Trustees	Date Draft Policy Sent to Trustees	October 2011
Stakeholders	Date of Draft Policy Reviewed	October 2011
Policy Committee	Date of Draft Policy Reviewed	October 2011
Committee of the Whole	Date of Draft Policy Reviewed	December 2011
Board	Date of Draft Policy Reviewed	December 2011

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of October 2011

REVIEW

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Dress Code - Safe Schools Policy (302.6.6)
Resource	Frank Iannantuono, Superintendent of Education

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	November 2010
Senior Administrative Council	Date of Draft Policy Reviewed	Fall 2011
Trustees	Date Draft Policy Sent to Trustees	Fall 2011
Stakeholders	Date of Draft Policy Reviewed	Fall 2011
Policy Committee	Date of Draft Policy Reviewed	Fall 2011
Committee of the Whole	Date of Draft Policy Reviewed	Fall 2011
Board	Date of Draft Policy Reviewed	Fall 2011

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of October 2011

REVIEW

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Educational Field Trips Policy (400.2)
Resource	Yolanda Baldasaro, Superintendent of Education

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	June 2010
Senior Administrative Council	Date of Draft Policy Reviewed	November 2011
Trustees	Date Draft Policy Sent to Trustees	November 2011
Stakeholders	Date of Draft Policy Reviewed	November 2011
Policy Committee	Date of Draft Policy Reviewed	November 2011
Committee of the Whole	Date of Draft Policy Reviewed	January 2012
Board	Date of Draft Policy Reviewed	January 2012

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of October 2011

REVIEW

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Fundraising Policy (301.4)
Resource	Larry Reich, Superintendent of Business & Financial Services

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	June 2010
Senior Administrative Council	Date of Draft Policy Reviewed	November 2011
Trustees	Date Draft Policy Sent to Trustees	November 2011
Stakeholders	Date of Draft Policy Reviewed	November 2011
Policy Committee	Date of Draft Policy Reviewed	November 2011
Committee of the Whole	Date of Draft Policy Reviewed	January 2012
Board	Date of Draft Policy Reviewed	January 2012

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of October 2011

REVIEW

STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE

Name of Policy	Assignment of Principals and Vice-Principals (202.1)
Resource	Frank Iannantuono, Superintendent of Education

Distribution of Vetting					
Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	May 2010
Senior Administrative Council	Date of Draft Policy Reviewed	January 2012
Trustees	Date Draft Policy Sent to Trustees	January 2012
Stakeholders	Date of Draft Policy Reviewed	January 2012
Policy Committee	Date of Draft Policy Reviewed	January 2012
Committee of the Whole	Date of Draft Policy Reviewed	March 2012
Board	Date of Draft Policy Reviewed	March 2012

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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POLICY UPDATE

For the Month of October 2011

REVIEW**STEP 1 – NOTIFICATION OF INTENT TO COMMITTEE OF THE WHOLE**

Name of Policy Christian Community Service (400.3)

Resource Mark Lefebvre, Superintendent of Education

Distribution of Vetting

Trustees	<input checked="" type="checkbox"/>	OECTA Occasional	<input checked="" type="checkbox"/>	NC Parent Involvement Committee	<input checked="" type="checkbox"/>
Principals/V-Principals	<input checked="" type="checkbox"/>	Student Services	<input checked="" type="checkbox"/>	Pastors	<input checked="" type="checkbox"/>
Director	<input checked="" type="checkbox"/>	CUPE	<input checked="" type="checkbox"/>	S.E.A.C.	<input checked="" type="checkbox"/>
Superintendents	<input checked="" type="checkbox"/>	Managers/Supervisors	<input checked="" type="checkbox"/>	Bishop	<input checked="" type="checkbox"/>
Curriculum Support Staff	<input checked="" type="checkbox"/>	Principals/V-Principals Council	<input checked="" type="checkbox"/>	Board Solicitor	<input checked="" type="checkbox"/>
OECTA Elementary	<input checked="" type="checkbox"/>	Non-Unionized Staff	<input checked="" type="checkbox"/>	Student Senate	<input checked="" type="checkbox"/>
OECTA Secondary	<input checked="" type="checkbox"/>	Catholic School Council Chairs	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

STEP 2 – DRAFT POLICY REVIEW

Stakeholders	Date of Notification to Committee of the Whole	September 2011
Senior Administrative Council	Date of Draft Policy Reviewed	January 2012
Trustees	Date Draft Policy Sent to Trustees	January 2012
Stakeholders	Date of Draft Policy Reviewed	January 2012
Policy Committee	Date of Draft Policy Reviewed	January 2012
Committee of the Whole	Date of Draft Policy Reviewed	March 2012
Board	Date of Draft Policy Reviewed	March 2012

COMMENTS

The current policy is being reviewed as part of the cyclical Policy and Administrative Guidelines Review Process to ensure continued compliance with the Education Statutes and Regulations of Ontario and other relevant legislation, as well as to ensure that the Policy and Administrative Guidelines continues to meet the goals, best practices and needs of the system.

STATUS OF POLICY GUIDELINES (For Information - Issued by Director of Education)

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

TOPIC: INTERNATIONAL STUDENT EXCHANGE 2011-2012

The report on the
International Student Exchange 2011-2012
is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Presented by: Mark Lefebvre, Superintendent of Education
Jayne Evans, FSL /ESL / Arts Consultant
Approved by: John Crocco, Director of Education
Date: October 11, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING OCTOBER 11, 2011

INTERNATIONAL STUDENT EXCHANGE 2011-2012

BACKGROUND INFORMATION

International Student Exchange - Ontario (ISE) is a not for profit agency which specializes in coordinating educational and cultural exchanges.

This year 2011-2012, nine (9) students from Niagara Catholic are participating in the international student exchange program and seven (7) will be travelling to European destinations next February, 2012. Two students have already completed their exchange last February and are presently hosting their partners. The visiting partners are spending the fall with us learning the Canadian culture and the English language while attending our secondary schools.

The six (6) international exchange students and their Niagara Catholic student exchange partners will be introduced to the Committee of the Whole as part of this information report.

Niagara Catholic Student	Exchange Partner	School	European Destination
Desmond Kennedy	Sacha Nicholas	Monsignor Clancy	France
Emma Légère	Pauline Chenal	Denis Morris	Travelled in Feb. 2011
Brahian Gutierrez	Clément Boulic	Holy Cross	France
Ellie Kenny	Clara Savelli	Monsignor Clancy	France
Sarah McGuire	Sophie Lemoine	Lakeshore Catholic	Travelled in Feb. 2011
Samantha Boer	Anne Elise Communal	Lakeshore Catholic	France
Jocelyn Topp	Melody Nugues	Lakeshore Catholic	Switzerland
Marcus Kretz	Léo Caratsch	St. Francis	Switzerland
Jackson Seib	Jean Duval	Saint Paul	France

The report on International Student Exchange program is presented for information.

Prepared By: Mark Lefebvre, Superintendent of Education

Presented By: Mark Lefebvre, Superintendent of Education
Jayne Evans, FSL /ESL / Arts Consultant

Approved By: John Crocco, Director of Education

Date: October 11, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

**TOPIC: THE NEW GRADE 8 RETREAT EXPERIENCE
THE JOURNEY**

The report on the
The New Grade 8 Retreat Experience – The Journey
is presented for information.

Prepared by: Mark Lefebvre, Superintendent of Education
Terri Pauco, Religious Education and Family Life Consultant
Michelle Lepine, Elementary Chaplaincy Leader (North)
Penny Pomes, Elementary Chaplaincy Leader (South)

Presented by: Mark Lefebvre, Superintendent of Education
Terri Pauco, Religious Education and Family Life Consultant
Michelle Lepine, Elementary Chaplaincy Leader (North)
Penny Pomes, Elementary Chaplaincy Leader (South)

Approved by: John Crocco, Director of Education

Date: October 11, 2011



REPORT TO THE COMMITTEE OF THE WHOLE MEETING OCTOBER 11, 2011

THE NEW GRADE 8 RETREAT EXPERIENCE – THE JOURNEY

BACKGROUND INFORMATION

Niagara Catholic has a rich tradition of providing elementary students with transforming retreat experiences. For 29 years, the Spiritual Centre and Outdoor Education Program (SCOEP) offered a unique opportunity for Grade 8 students and their teachers to better understand their vocational call and the spirit of community through various experiences including prayer, work, outdoor activities, and play. Throughout its history, SCOEP periodically underwent modifications, which included the length and structure of the experience, program delivery, community involvement and in 2005 a move from its original home at the Loretto Christian Life Centre to its present site in Ridgeway. It is on this foundation that the new Grade 8 Retreat Program has taken root and been developed.

Guided by the Vision Statements of Niagara Catholic's Vision 2020 Strategic Plan, following discussions with Niagara Catholic administrators and Grade 8 teachers throughout the winter and spring of 2011, recommendations were reviewed regarding a renewal of the SCOEP program. Many factors were considered within this discussion by staff and Senior Administrative Council, including the December 21st, 2010 and January 25th, 2011 Notice's of Motion carried by the Board;

December 21st, 2010 Notice of Motion

"THAT the Niagara Catholic District School Board investigate the possible expansion of the SCOEP Program, by utilizing the new Jericho House Facilities, beginning September 2011."

January 25th, 2011 Notice of Motion

"THAT the Niagara Catholic District School Board investigate the possible expansion of the SCOEP Program, by utilizing the new Jericho House Facilities, beginning September 2012."

Conscious of the recommendations to renew the program, financial challenges for some Niagara Catholic families, the introduction of a Board Chaplaincy Leader, two Elementary Chaplaincy Leaders, the Vision Statements within Vision 2020, specifically the Call to Promote Faith in all we do and opportunities for other retreat programs to investigate the use of the Jericho House facilities, the new Niagara Catholic Grade 8 Journey Retreat, was developed.

THE GRADE 8 RETREAT – THE JOURNEY

Commencing on October 17th, 2011, Niagara Catholic Grade 8 students and their classroom teacher will now participate in a two day, one overnight retreat at the Board's Ridgeway Retreat Site.

Supporting the Grade 8 classroom teacher, the Journey Retreat team, is comprised of a team leader, the two Elementary Chaplaincy Leaders, a Child and Youth Worker, the Religion and Family Life Consultant, visiting school staff and supported by caretaking and dining room personnel. This team will provide a variety of active and experiential opportunities that will both empower and challenge Niagara

Catholic Grade 8 students to discover their own spirituality and personal witness to God revealed in creation, in others, but most importantly, in themselves.

Significant changes also include an excursion to Marcy Wood's, one of North America's remaining ancient Carolinian forests, a more casual approach to the Family Night Dinner activities and scheduled post-retreat visits by the Elementary Chaplaincy Leaders to encourage further action and outreach into the school community by the Grade 8 students. Parents/guardians will transport their son or daughter home at the completion of school activity at the end of the second day, Day 2.

In developing a revised retreat program, there was sensitivity given to the ecumenical dimension of each session so that all participants will feel welcomed and included.

THE NEW THEME AND RETREAT OVERVIEW

Beginning with the Gospel story of the "Road to Emmaus", this new retreat will invite the students to journey on the path that follows Jesus. They will experience a sense of sacredness and come to know Jesus in a more intimate way as they are exposed to a variety of prayer styles. Through a variety of sessions, including *Packing for the Journey*, *the Creation Walk*, *Reading the Road Signs*, *Journey to Justice*, *Advice for the Journey*, and *the Holy Nap*, students will have the opportunity to share their faith and respond to the challenge of Catholic Social teachings in a way that is very different than the learning that occurs in their classrooms. The theme invites every participant – Grade 8 student, staff member, high school student leader – to reflect on how s/he is called to be witnesses of the Gospel in the world today.

An outline of the new Journey Retreat for Niagara Catholic Grade 8 students is attached to this report. (Appendix A)

Given the rich history of Niagara Catholic programs and that this retreat program will be visited by thousands of parents, one of its greatest outcomes is that it strengthens the triadic nature that exists in Catholic Education between the school, family and parish by celebrating around the *Table of the Lord* with Eucharist and then around the *Family Table* for Dinner.

The renewal and introduction of Niagara Catholic's new Journey Retreat will continue its our strong retreat legacy and be celebrated as an initiative for which Niagara Catholic will be proud.

A progress report on the Journey Retreat will be presented to the Committee of the Whole in the spring of 2012.

The report on the new Grade 8 Retreat Experience is presented for information.

Prepared By: Mark Lefebvre, Superintendent of Education
Terri Pauco, Religious Education and Family Life Consultant
Michelle Lepine, Elementary Chaplaincy Leader (North)
Penny Pomes, Elementary Chaplaincy Leader (South)

Presented By: Mark Lefebvre, Superintendent of Education
Terri Pauco, Religious Education and Family Life Consultant
Michelle Lepine, Elementary Chaplaincy Leader (North)
Penny Pomes, Elementary Chaplaincy Leader (South)

Approved By: John Crocco, Director of Education

Date: October 11, 2011

APPENDIX A

JOURNEY RETREAT

DAY ONE of the JOURNEY

- 9:30 – 10:00 a.m.** **Students arrive at OLG**
- 10:00 a.m.** **“The Journey Begins” *the Road to Emmaus*** (Emmaus Room)
Welcome, Ice Breakers, Prayer, Theme, Housekeeping
Goal – *making decision to journey with Jesus*
- 11:30 a.m.** **Lunch**
- 12:30 p.m.** **“Be Still and Know that I am God”- *Creation Walk***
Bus to Marcy Woods/ Stevensville
Goal- *seeing God in creation, others and ourselves*
- 2:00 p.m.** **“Packing for the Journey”** (Emmaus Room)
Small Group Activity – gifts, talents and attitude
Journal Time – “Where Am I On My Journey Now?”
Goal – *recognizing our gifts & talents*
- 3:00 p.m.** **Snack Break**
- 3:15 p.m.** **“Traveling Along the Journey”** – Simulation Activity
“Good Prophets – Bad Prophets” (Gym)
Goal – *learning to deal with curves along the journey*
- 4:00 p.m.** **“More than Words”** - Prayer for the Journey (Emmaus Room)
Journal Time – “My Own Prayer Reflection”
Goal - *prayer styles for keeping God close*
- 5:00 p.m.** **Dinner** - Clean Up/ Free Time (Gym)
- 6:30 p.m.** **Co-Operative Games** (Gym)
Goal – *building community*
- 7:00 p.m.** **“Holy Nap”** - Prayer Ritual & Meditation (Emmaus Room)
Journal Time – “Where Do I Want My Journey To Take Me?”
Goal – *Experiencing Prayer and Worship*
- 8:00 p.m.** **School Time** (see attached options)
- 11:00 p.m.** **Lights Out!**

DAY TWO of the JOURNEY

- 7:30 a.m.** **Wake Up** and Clean Up
- 8:00 a.m.** **Breakfast** and Pack Up
- 9:00 a.m.** **Journey to Justice** – Eco Justice (Emmaus Room)
Development & Peace Simulation Activity
Journal Time – “How Does My Journey Affect Others?”
Goal – *exposure to Eco Justice and Development & Peace*
- 10:30 a.m.** **Remembering the Journey** – (Emmaus Room /Gym)
Craft Activity – Journey Key Chain
Goal – *a craft that will remind students of lessons learned*
- 11:00 a.m.** **Continuing the Journey** – (Emmaus Room /Gym)
Planning a Follow up Activity to take place in own school
Goal – *recognizes this is only the beginning of a new Journey*
- 12 noon** **Lunch**
- 1:00 p.m.** **A break from the Journey**
Walk along Friendship Trail/Cooperative Games
Goal – *to build community*
- 1:30 p.m.** **Minute Journey’s** - Initiative Tasks (Field/ Gym)
Goal – *to challenge and build cooperation*
- 2:30 p.m.** **Advice for the Journey** (Gym)
Preparing Presentation for Parents, Letter to Parents
Goal – *express and share what we have learned*
- 3:30 p.m.** **Final Pack Up/** Clean Up
- 3:45 p.m.** **Mass Preparation** (Emmaus Room)
Goal – *teaching about and preparing for our Family Eucharist*
- 4:45 p.m.** **Prepare to Meet Parents**
- 5:30 p.m.** **Celebrating the Journey – Eucharist**
Goal – *celebrating the ‘source & summit’ of our faith with the triad*
- 6:15 p.m.** **Family Dinner**
- 7:30 p.m.** **Sharing the Journey – Student Presentations to Parents**
Comments from the Chaplaincy Leaders
Goal – *young people share what they have learned with family*
- 8:00 p.m.** **Home from the Journey**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

**TOPIC: CATHOLIC SCHOOL COUNCIL
ANNUAL REPORT 2010-2011**

The Catholic School Councils' Annual Report 2010-2011
is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Presented by: Lee Ann Forsyth-Sells, Superintendent of Education
Approved by: John Crocco, Director of Education
Date: October 11, 2011



REPORT TO THE COMMITTEE OF THE WHOLE MEETING OCTOBER 11, 2011

CATHOLIC SCHOOL COUNCILS' ANNUAL REPORT 2010-2011

BACKGROUND INFORMATION

To comply with School Councils' legislation, every School Council shall annually submit a written report on its activities to the Principal of the school and to the Board that established that established the Council (O. Reg. 612/00, s. 24 (1)). If the School Council engages in fundraising activities, the annual report shall include a report of those activities. (O. Reg. 612/00, s. 24 (24)).

Each Catholic School Council in the Niagara Catholic District School Board has been asked to submit a brief report outlining the membership of the Catholic School Council, meeting dates, goals, achievement of goals, and financial statement for the year.

A copy of the Catholic School Councils' Annual Report 2010-2011 has been provided under separate cover.

The Catholic School Councils' Annual Report 2010-2011 is presented for information.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: October 11, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

TOPIC: TECHNOLOGY BLUEPRINT IMPLEMENTATION UPDATE

The Technology Blueprint Implementation Update
is presented for information.

Prepared by: Mario Ciccarelli, Superintendent of Education

Presented by: Mario Ciccarelli, Superintendent of Education

Approved by: John Crocco, Director of Education

Date: October 11, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

COMMITTEE OF THE WHOLE MEETING OCTOBER 11, 2011

TECHNOLOGY BLUEPRINT IMPLEMENTATION UPDATE

BACKGROUND INFORMATION

Teaching and learning through innovative technology is a Vision Statement within Niagara Catholic's Vision 2020 Strategic Plan which signals change in policies and practice relating to the use of technology in both the corporate and academic sectors of our Board. In this constantly evolving digital world new demands on teaching, learning and capacity building have focused Senior Administrative Council, administrators and staff to invest in the development of technology strategies, programs and services that best prepare our students for success.

Today's learners are immersed in technology creating a high level of expectation that classrooms and the working environment be equipped with digital tools that enhance their educational and work experience. Curriculum and instructional strategies are constantly evolving to reflect these expectations.

This report outlines Niagara Catholic's ambitious, multi-year strategic Technology Blueprint that addresses both corporate and academic needs for teaching, learning and improved efficiencies. This Blueprint provides direction, strategies and proposed capital investments to ensure that appropriate technology resources and services are deployed in support of student success and business continuity. Based on our Board's Vision 2020 Strategic Plan, Board approved annual System Priorities and Budget, a series of initiatives are presented in this report to achieve our multi-year strategic plan.

Niagara Catholic Technology Blueprint will be regularly reviewed to ensure it remains both valid and progressive over the next four years. Modifications, as required, will be made as needed to reflect changes in our teaching, learning and corporate environment.

Vision 2020 Strategic Plan

This vision sets the foundation for Niagara Catholic's Technology Blueprint and is reflected in all of the proposed strategies and initiatives in this document.


In Niagara Catholic's vision of a technology rich and productive classroom/work place, we imagine an environment of interconnected resources and supports in which the following are possible:

- Students have equal access to computers and information technology so that participation is based on the desire to learn, not the ability to pay;
- Global resources and learning experiences extend beyond the walls of the classroom using the location, style and device of their preference;
- Students are able to pursue a personalized and flexible path of learning and can document those experiences in a portfolio that follows them throughout their educational journey;
- Teachers and administrators collaborate easily in more focused and flexible forums;
- Students are learning in more engaging, creative, and collaborative learning modes;

- Teachers have the confidence and capability to effectively integrating technology into their professional practice;
- The teacher serves as a facilitator of instruction, mentor, and coach, not just a keeper of knowledge;
- Parents and local communities are more engaged in student learning;
- Real time achievement data is available;
- Teachers have student data readily available for developing and maintaining differentiated instruction, personalized assessments strategies and classroom management;
- An online learning environment is widely used to support effective and flexible teaching and learning;
- Academic and administrative services are delivered across a virtualized, dynamic, cost-effective infrastructure;
- An infrastructure that allows open access and connectivity;
- Available, accessible, reliable, stable, and efficient systems are in place.

Objective

- *APPROPRIATE APPLICATION, APPROPRIATE RESOURCES, ANY TIME, ANY WHERE, ON ANY DEVICE.*

 TECHNOLOGY BLUEPRINT FOR 2011-2012		
ITEM	NOTES/STRATEGIES	RECOMMENDATIONS
1. Computer Refresh Elementary	<ul style="list-style-type: none"> • Eliminate refurbished computers • All replacements will be new computers • Introduction of Windows 7 makes it essential to replace existing computers (They will not support Windows 7) • Present Fleet of G x 260 is 8-10 years old 	<ul style="list-style-type: none"> • Fleet of present computers will be reduced by 15% • Average of 25 new computers per school. • Mobile Computer Labs will be introduced and aligned with wireless implementation in future. 20-30 computers allocated depending on school size. • 2 – 16 Computer carts per school. Each Cart will hold, charge and provide wireless access for 16 computers. • Completed by December 2011
2. Secondary/Adult Education Computer Refresh	<ul style="list-style-type: none"> • Replacements will be new computers • 60 “new” computers per school (60 x 8= 480); 2-3 labs (replaced) • Oldest computers will be replaced (removed) • Work toward consistent student to computer Ratio among all schools 	<ul style="list-style-type: none"> • Pilot project for wireless Technology being proposed at an all secondary schools. Three access points per school. Target is common area’s such as cafeteria, library etc. • Students allowed to bring in devices (I Pad, I Phones; laptops, etc.) • Open access to Internet resources for Admin and Teachers for now. • Access for students in Pilot schools where wireless implemented
3. Administration Colour Printers	<ul style="list-style-type: none"> • Present Xerox Printers need to be replaced by end of this calendar year 2011 when warranty ends • Replacement of entire fleet is required 	<ul style="list-style-type: none"> • Replace entire fleet (1 per school by the end of 2011 calendar year)

Secondary Schools – Wireless Access Proposal

In order to expedite the introduction of Wi-Fi technology into the secondary schools, the Board will provide a minimal number of access points at each site. Secondary schools will have the opportunity to increase the number of access points, after the initial project, through the use of school based budgets.

The Board would provide the equipment required at the Data Centre to manage and support these wireless access points. The equipment/support required would cover 200 access points.

HP Part Number	Description	Unit Cost
J9420A	MSM765 - Data Centre Controller - controls up to 200 Access Points	4975.00
UQ615E	MSM765 – 3 Year Warranty/Support	2500.00

The proposal calls for the Board to supply three access points per secondary school. The two access points listed below provide different levels of area/pattern coverage. The first item is suitable for classrooms and offices; the second item is for larger open areas. Each access point requires connection to the Ethernet network in the school.

HP Part Number	Description	Unit Cost
J9650A	MSM430 - Wireless Access Point "N/A/B/G" - Classrooms & Offices	425.00
J9590A	MSM460 - Wireless Access Point "N/A/B/G" - Common areas: Gym, Library Information Centre, Foyers, Corridors	605.00
	Installation (each)	200.00

As Niagara Catholic's Technology Blueprint continues to be implemented in alignment with Vision 2020, the annual System Priorities, recommendations from the Teaching and Learning Through Innovative Technology Committee and Senior Administrative Council, we will continue to update the Committee of the Whole on our implementation of technology to achieve Niagara Catholics two strategic directions with Niagara Catholic's Vision 2020 Strategic Plan.

The Technology Blueprint Implementation Update is presented for information.

Prepared By: Mario Ciccarelli, Superintendent of Education
Presented By: Mario Ciccarelli, Superintendent of Education
Approved By: John Crocco, Director of Education
Date: October 4, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

**TOPIC: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The report on Staff Development Department Professional Development Opportunities, is presented for information.

Prepared by: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Approved by: John Crocco, Director of Education

Date: October 11, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO THE COMMITTEE OF THE WHOLE MEETING OCTOBER 11, 2011

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with the Board's Vision 2020 Strategic Plan and annual System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion so as to minimize disruptions to the myriad services provided within our Niagara Catholic community.

The following is a listing of activities that will be occurring during the period October 11, 2011, through November 8, 2011.

Wednesday, October 12, 2011

Elementary and Secondary Teachers of Mathematics (Gr. 8&9) - Numeracy Training

- The first of a series of workshops designed to assist the Holy Cross Catholic Secondary School family of schools' Numeracy teachers to make connections between the grades, co-plan and co-teach, in an effort to improve student achievement.

Elementary Music Teachers Training

- A workshop designed for this group of teachers to continue the roll-out of the new Ministry of Education Arts curriculum which began at the end of the last school year.

Elementary Secretaries' Training – Attendance and Report Card (Group 2)

- A workshop designed for this group of support staff to become adept in applying the latest Ministry of Education's expectations with recording and reporting student attendance and report card data.

Elementary and Secondary Teachers of Mathematics (Gr. 8&9) - Numeracy Training

- The first of a series of workshops designed to assist the Notre Dame College family of schools' Numeracy teachers to make connections between the grades, co-plan and co-teach, in an effort to improve student achievement.

Thursday, October 13, 2011

Elementary and Secondary Teachers –New Teacher Induction Program (NTIP)

- The second workshop this year for teachers involved in this Ministry of Education mandated program that will explore the benefits of Professional Catholic Learning Communities and as well, an examination of skills necessary to prepare students for the 21st century.

Monday, October 17, 2011

Secondary Science Teachers of Gr. 9 and 10 – Teacher Learning Critical Pathway (TLCP)

- The first of a series of workshops designed to assist this group of Secondary teachers in developing more effective ways in day to day assessment of students' work such as moderated marking and to create precise and highly personalized instruction to ensure achievement for *all* students.

Elementary French as a Second Language (FSL) Teachers- Official Languages in Education Program

- The first of a series of workshops designed to assist this group of teachers in developing reading competencies in all elementary FSL classrooms.

Wednesday, October 19, 2011

Secondary Science Teachers of Gr. 9 and 10 – Teacher Learning Critical Pathway (TLCP)

- The first of a series of workshops designed to assist this group of Secondary teachers in developing more effective ways in day to day assessment of students' work such as moderated marking and to create precise and highly personalized instruction to ensure achievement for *all* students.

Elementary and Secondary Teachers of Mathematics (Gr. 8&9) - Numeracy Training

- The second of a series of workshops designed to assist the Notre Dame College family of schools' Numeracy teachers to make connections between the grades, co-plan and co-teach, in an effort to improve student achievement.

Elementary French as a Second Language (FSL) Teachers- Official Languages in Education Program

- The first of a series of workshops designed to assist this group of teachers in developing reading competencies in all elementary FSL classrooms

Thursday, October 20, 2011

Elementary Teachers – Faith Ambassadors' Training

- A workshop designed for teams of two teachers from every elementary school to better understand the scripture behind adult faith formation and their role in serving and nurturing the spiritual climate among the adults in schools through local activities, and on occasion in partnership with other schools

Friday, October 21, 2011

Elementary and Secondary Teachers of Mathematics (Gr. 8&9) - Numeracy Training

- The second of a series of workshops designed to assist the Holy Cross Secondary School family of schools' Numeracy teachers to make connections between the grades, co-plan and co-teach, in an effort to improve student achievement.

Tuesday, October 25, 2011

Elementary and Secondary Teachers of Mathematics (Gr. 8&9) - Numeracy Training

- The third of a series of workshops designed to assist the Notre Dame College family of schools' Numeracy teachers to make connections between the grades, co-plan and co-teach, in an effort to improve student achievement.

Elementary and Secondary Principals and Vice-Principals – HR Certificate Training

- The first of a series of workshops designed for school administrators to assist them in understanding and becoming more effective in dealing with human resources issues and challenges in the daily acquittal of their roles.

Wednesday, October 26, 2011

Elementary and Secondary Teachers of Mathematics (Gr. 8&9) - Numeracy Training

- The third of a series of workshops designed to assist the Holy Cross Secondary School family of schools' Numeracy teachers to make connections between the grades, co-plan and co-teach, in an effort to improve student achievement.

Elementary Secretaries' Training – Attendance and Report Card (Group 3)

- A workshop designed for this group of support staff to become adept in applying the latest Ministry of Education's expectations with recording and reporting student attendance and report card data.

Thursday, October 27, 2011

Elementary Teachers new to the Intermediate Division – Literacy in Action

- A workshop designed to introduce a resource which supports the Language program within the Intermediate Division. It highlights the implementation of balanced literacy, differentiated instruction and a cross-curricular approach to Language instruction, while incorporating the integration of Catholicity into daily Language programming.

Thursday, November 3, 2011

Elementary Numeracy Teachers of Grades 4 and 5 – Numeracy Nets Training (Lakeshore Catholic High School Family of Schools)

- A workshop designed to introduce this group of teachers to a resource which informs classroom practice by uncovering student misconceptions of numeracy skills, with an overall aim of improving instruction and in turn student achievement.

Monday, November 7, 2011

Elementary Numeracy Teachers of Grades 4 and 5 – Numeracy Nets Training (Saints Michael and Paul High Schools Family of Schools)

- A workshop designed to introduce this group of teachers to a resource which informs classroom practice by uncovering student misconceptions of numeracy skills, with an overall aim of improving instruction and in turn student achievement.

The Report on Staff Development: Professional
Development Opportunities is presented for information.

Prepared By: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Presented By: Frank Iannantuono, Superintendent of Education
Khayyam Syne, Administrator of Staff Development

Approved By: John Crocco, Director of Education

Date: October 11, 2011

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

TOPIC: CAPITAL PROJECT UPDATE

The Capital Project Update
is presented for information.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: October 11, 2011



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

REPORT TO COMMITTEE OF THE WHOLE TUESDAY, OCTOBER 11, 2011

CAPITAL PROJECTS PROGRESS REPORT

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

In Progress

Appendix A	Blessed Trinity Catholic Secondary School (Gr.)
Appendix B	Cardinal Newman Catholic Elementary School (NF)
Appendix C	Mary Ward Catholic Elementary School (NF)
Appendix D	Our Lady of Fatima Catholic Elementary School (Gr.)
Appendix E	Our Lady of Victory Catholic Elementary School (FE)
Appendix F	Sacred Heart Catholic Elementary School
Appendix G	Saint Michael Catholic High School (NF)
Appendix H	St. Andrew Catholic Elementary School (W)
Appendix I	St. Anthony Catholic Elementary School (SC)
Appendix J	St. Augustine Catholic Elementary School (W)
Appendix K	St. Charles Catholic Elementary School
Appendix L	St. Joseph Catholic Elementary School (Gr.)
Appendix M	St. Mark Catholic Elementary School
Appendix N	St. Martin Catholic Elementary School
Appendix O	St. Alfred Catholic Elementary School
Appendix P	St. Michael Catholic Elementary School (NOTL)

The Capital Projects Progress Report is presented for information.

Prepared by: James Woods, Controller of Plant
Presented by: James Woods, Controller of Plant
Approved by: John Crocco, Director of Education
Date: Tuesday, October 11, 2011



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX A

BLESSED TRINITY CATHOLIC SECONDARY SCHOOL, GRIMSBY

Scope of Project: Design and construction of a Twenty-three classroom addition to the existing Facility under the Energy Efficient Funding program

Current Status: Construction is proceeding according to schedule.



Project Information:

New Area to be Constructed	43,338	sq. ft.
Existing Area to be Renovated	16,864	sq. ft.
Total New Facility Area	129,731	sq. ft.
Total Site Area	16.8	acres
Pupil Places Added	483	students
New Facility Capacity	1059	students

Project Funding:

Energy Efficiency	11,000,000
Board Reserves	329,915

\$11,329,915

Project Costs:

	Budget	Paid	Forecast
Contract, Phase 1	1,435,925	1,440,130	1,435,925
Contract, Phase 2	7,873,905	866,748	7,873,905
Fees & Disbursements	880,000	841,176	880,000
Furniture & Equipment	700,085	0	700,085
Other Project Costs	440,000	215,477	440,000
	\$11,329,915	\$3,363,531	\$11,329,915

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 July 2009
Design Development	2 November 2009	26 January 2010
Contract Documents, Phase 1	8 April 2010	18 June 2010
Tender & Approvals, Phase 1	25 May 2010	7 July 2010
Construction, Phase 1	27 August 2010	27 September 2010
Contract Documents, Phase 2	24 March 2011	16 March 2011
Tender & Approvals, Phase 2	29 March 2011	12 April 2011
Construction, Phase 2	16 December 2011	
Occupancy	4 September 2012	
Official Opening & Blessing	November 2012	

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor, Phase 1	Rankin Construction Inc.
General Contractor, Phase 2	Brouwer Construction (1981) Ltd.
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Ted Farrell



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX B

CARDINAL NEWMAN CATHOLIC ELEMENTARY SCHOOL



Scope of Project: design and construction of a single classroom addition, and expansion of an existing classroom to be a full day early learning kindergarten classroom

Current Status: site engineering is complete and schematic designs are being prepared.

Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	4.27 acres
Pupil Places Added	44 students
New Facility Capacity	518 students

Project Funding:

FDK Grant	434,584
	\$434,584

Project Costs:

	Budget	Paid	Forecast
Construction Contract	350,000		350,000
Fees & Disbursements	70,000	29,415	70,000
Furniture & Equipment	5,000		5,000
Other Project Costs	9,584		9,584
	\$434,584	\$29,415	\$434,584

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	July 19, 2011	July 19, 2011
Design Development		
Contract Documents		
Tender & Approvals		
Construction		
Occupancy	September 4, 2012	
Official Opening & Blessing		

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Mark Lefebvre
Principal	Chris Kerho



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX C

MARY WARD CATHOLIC ELEMENTARY SCHOOL

Scope of Project: Design and construction of a library addition, and renovation of the existing library to be a new full day early learning kindergarten classroom.

Current Status: Architects have been appointed and schematic designs are being prepared.

Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	4 acres
Pupil Places Added	38 students
New Facility Capacity	400 students



Project Funding:

FDK Grant	434,584
	\$434,584

Project Costs:

	Budget	Paid	Forecast
Construction Contract	350,000		350,000
Fees & Disbursements	50,000		50,000
Furniture & Equipment	10,000		10,000
Other Project Costs	24,584		24,584
	\$434,584	\$0	\$434,584

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection		
Design Development		
Contract Documents		
Tender & Approvals, Phase 1		
Construction		
Occupancy	September 4, 2012	
Official Opening & Blessing		

Project Team:

Architect	Svedas Koyanagi Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbanicz
Superintendent	Mark Lefebvre
Principal	Domenic Massi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX D

OUR LADY OF FATIMA CATHOLIC ELEMENTARY SCHOOL, GRIMSBY

Scope of Project:

Installation of a 109 kW roof top solar photovoltaic system consisting of a total of 504 solar panels, estimated to produce 120,000 kWh of electricity annually, and supplied to the utility company under the Feed-In-Tariff Program. A web enabled data acquisition system to monitor performance is also included within the scope.



Current Status:

Solar panel installation is complete and the system is ready for connection to the power grid. The performance monitoring system is expected to be operational by the end of October.

Project Funding:

Renewable Energy	949,373
Facilities Renewal	460,000
	\$1,409,373

Project Costs:

	Budget	Paid	Forecast
Construction Contract	1,200,000	938,689	1,200,000
Fees & Disbursements	78,250	81,860	78,250
Other Project Costs	130,900	74,233	130,900
	\$1,409,150	\$1,094,782	\$1,409,150

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	February 19, 2010	February 19, 2010
Design Development	January 10, 2011	January 24, 2011
Contract Documents	January 31, 2011	January 31, 2011
Tender	February 17, 2011	February 17, 2011
Construction	August 31, 2011	

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Carmanah Technologies
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Michael Hendrickse



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX E

OUR LADY OF VICTORY CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Consolidation of the junior and senior schools through the design and construction of an eight classroom addition and alterations to the existing junior building under the Energy Efficient Funding program. Alterations to the existing building will occur during the summer months, and the new classrooms will be added while the existing building continues to function.



Current Status:

Site work is complete and the gymnasium and library are nearing completion.

Project Information:

New Area to be Constructed	1,7815	sq. ft.
Existing Area to be Renovated	28,848	sq. ft.
Total New Facility Area	47,200	sq. ft.
Total Site Area	8.6	acres
Pupil Places Added	184	students
New Facility Capacity	495	students

Project Funding:

Energy Efficiency ES	4,563,142
Energy Efficiency M	300,000
Facilities Renewal	525,000
GPTL	500,000
	\$5,888,142

Project Costs:

	Budget	Paid	Forecast
Construction Contract	4,321,000	4,175,520	4,321,000
Fees & Disbursements	554,700	480,226	554,700
Furniture & Equipment	119,500	114,550	119,500
Other Project Costs	689,572	128,846	689,572
	\$5,684,772	\$4,899,142	\$5,684,772

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 June 2009
Design Development	6 October 2009	9 December 2009
Contract Documents	26 January 2010	18 June 2010
Tender	13 May 2010	6 July 2010
Construction	12 August 2011	
Occupancy	6 September 2011	
Official Opening & Blessing	November 2011	

Project Team:

Architect	Raimondo + Associates Architects Inc.
General Contractor	T.R. Hinan Contractors
Project Manager	Anthony Ferrara
Superintendent	Lee Ann Forsyth-Sells
Principal	Theresa Murphy



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX F

SACRED HEART CATHOLIC ELEMENTARY SCHOOL

Scope of Project: expansion of an existing classroom to be a new full day early learning kindergarten classroom.

Current Status: architects have been appointed and schematic designs are being prepared.



Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	5.2 acres
Pupil Places Added	32 students
New Facility Capacity	328 students

Project Funding:

FDK Grant	434,584
	\$434,584

Project Costs:

	Budget	Paid	Forecast
Contract	350,000		350,000
Fees & Disbursements	50,000		50,000
Furniture & Equipment	10,000		10,000
Other Project Costs	24,584		24,584
	\$434,584	\$0	\$434,584

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection		
Design Development		
Contract Documents		
Tender & Approvals		
Construction		
Occupancy	September 4, 2012	
Official Opening & Blessing		

Project Team:

Architect	Chapman Murray Associates Architects Inc
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mark Lefebvre
Principal	Lisa Selman



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX G

SAINT MICHAEL CATHOLIC HIGH SCHOOL

Scope of Project:

Design and construction of a six classroom addition.

Current Status:

Space requirement report is in progress for submission to the Ministry.

Project Information:

New Area to be Constructed		sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area		sq. ft.
Total Site Area	15.8	acres
Pupil Places Added	210	students
New Facility Capacity	1,017	students



Project Funding:

Capital Priorities	5,527,880
Reserve for Property	1,000,000

\$6,527,880

Project Costs:

	Budget	Paid	Forecast
Purchase of Property	1,000,000		1,000,000
Construction Contract	4,450,000		4,450,000
Fees & Disbursements	500,000		500,000
Furniture & Equipment	50,000		50,000
Other Project Costs	527,880		527,880
	<u>\$6,527,880</u>	<u>\$0</u>	<u>\$6,527,880</u>

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)		
Architect Selection		
Design Development		
Contract Documents		
Tender		
Ministry Approval (cost)		
Construction		
Occupancy	September 3, 2013	
Official Opening & Blessing		

Project Team:

Architect	TBD
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Mark Lefebvre
Principal	James Whittard



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX H

ST. ANDREW CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Construction of a new library and single classroom. Renovations to the existing library to be two additional classrooms and expansion of the gymnasium to create a stage.

Current Status:

The new addition is complete. A Blessing is scheduled for November 1, 2011.



Project Information:

New Area to be Constructed	3,774	sq. ft.
Existing Area to be Renovated	1,410	sq. ft.
Total New Facility Area	26,911	sq. ft.
Total Site Area	4.6	acres
Pupil Places Added	69	students
New Facility Capacity	411	students

Project Funding:

Primary Class Size	1,077,869
Good Places to Learn	55,000
Energy Efficiency	55,000
Facilities Renewal	51,730
	\$1,239,599

Project Costs:

	Budget	Paid	Forecast
Construction Contract	1,003,586	1,102,084	1,102,084
Fees & Disbursements	66,000	77,251	77,251
Furniture & Equipment	25,000	22,815	22,815
Other Project Costs	93,283	105,174	105,174
	\$1,187,869	\$1,307,324	\$1,307,324

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 July 2009
Design Development	15 March 2010	16 April 2010
Contract Documents	31 May 2010	23 July 2010
Tender	04 July 2010	10 August 2010
Construction	11 February 2011	
Occupancy	18 February 2010	
Official Opening & Blessing	November 2011	

Project Team:

Architect	Raimondo + Associates Architects
General Contractor	Stolk Construction
Project Manager	Tunde Labbanicz
Superintendent	Lee Ann Forsyth-Sells
Principal	Carla Bianco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX I

ST. ANTHONY CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of 3 new classrooms for Early Learning, plus renovations to provide additional general classrooms within the existing building.

Current Status:

Exterior wall replacement is complete. Concrete block wall construction is in progress on the new addition. Switch over to the new power service will occur on October 7, 2011.



Project Information:

New Area to be Constructed	6,588	sq. ft.
Existing Area to be Renovated	2,400	sq. ft.
Total New Facility Area	50,777	sq. ft.
Total Site Area	5.04	acres
Pupil Places Added	124	students
New Facility Capacity	602	students

Project Funding:

Primary Class Size	1,077,869
Early Learning	434,585
Facilities Renewal	166,750
Energy Funding	550,000
	\$2,229,204

Project Costs:

	Budget	Paid	Forecast
Construction Contract	1,396,000	542,781	1,396,000
Fees & Disbursements	146,700	170,310	150,556
Furniture & Equipment	15,000	29,978	15,000
Other Project Costs	671,504	64,912	667,648
	\$2,229,204	\$807,981	\$2,229,204

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	19/12/2008 & 15/06/2010	15 June 2010
Architect Selection	26 July 2009	26 July 2009
Design Development	23 December 2009	10 August 2010
Contract Documents	17 February 2011	17 February 2011
Tender & Approvals	22 February 2011	8 March 2011
Construction	26 August 2012	
Occupancy	4 September 2012	
Official Opening & Blessing	October 2012	

Project Team:

Architect	Garwood-Jones & Hanham
General Contractor	Merit Contractors Niagara
Project Manager	Tunde Labbancz
Superintendent	Mario Ciccarelli
Principal	Anne Marie Crocco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX J

ST. AUGUSTINE CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Construction of a new library and renovations to the vacated space to be two additional classrooms, and expansion of two existing classrooms to create purpose built kindergarten classrooms. An additional driveway entrance, kiss and ride and parking lot will also be provided.

Current Status:

The project is complete. The new addition was blessed by Bishop Berge on September 29, 2011.



Project Information:

New Area to be Constructed	3,800	sq. ft.
Existing Area to be Renovated	1,950	sq. ft.
Total New Facility Area	19,469	sq. ft.
Total Site Area	6.22	acres
Pupil Places Added	46	students (2 classrooms)
New Facility Capacity	219	students (10 classrooms)

Project Funding:

Primary Class Size	718,579
Early Learning	434,585
	\$1,153,164

Project Costs:

	Budget	Paid	Forecast
Construction Contract	858,000	944,638	858,000
Fees & Disbursements	104,000	121,563	104,000
Furniture & Equipment	30,000	27,262	30,000
Other Project Costs	135,182	43,528	135,182
	\$1,127,182	\$1,136,991	\$1,127,182

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	10 June 2009	10 June 2009
Architect Selection	20 July 2009	26 July 2009
Design Development	11 January 2010	05 March 2010
Contract Documents	01 May 2010	6 July 2010
Tender	26 June 2010	20 July 2010
Construction	10 December 2010	23 December 2010
Occupancy	10 January 2011	10 January 2011
Official Opening & Blessing	September 2011	29 September 2011

Project Team:

Architect	Graff Grguric Architects Inc
General Contractor	Kenmore Management
Project Manager	Tunde Labbanicz
Superintendent	Lee Ann Forsyth-Sells
Principal	Mary Kay Kalagian



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX K

ST. CHARLES CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Expansion and renovation of six classrooms to be full day early learning kindergarten classrooms.

Current Status:

Architects have been appointed and schematic designs are being prepared.

Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	3.5 acres
Pupil Places Added	18 students
New Facility Capacity	442 students



Project Funding:

FDK Grant	1,086,462
	<u>\$1,086,462</u>

Project Costs:

	Budget	Paid	Forecast
Construction Contract	870,000		870,000
Fees & Disbursements	100,000		100,000
Furniture & Equipment	20,000		20,000
Other Project Costs	96,462		96,462
	<u>\$1,086,462</u>	<u>\$0</u>	<u>\$1,086,462</u>

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	June 29, 2011	June 29, 2011
Design Development		
Contract Documents		
Tender & Approvals		
Construction		
Occupancy	September 4, 2012	
Official Opening & Blessing		

Project Team:

Architect	Grguric Architects Incorporated
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mario Ciccarelli
Principal	Kim Kuchar



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX L

ST. JOSEPH CATHOLIC ELEMENTARY SCHOOL, GRIMSBY

Scope of Project:

Installation of a 109 kW roof top solar photovoltaic system consisting of a total of 504 solar panels, estimated to produce 120,000 kWh of electricity annually, and supplied to the utility company under the Feed-In-Tariff Program. A web enabled data acquisition system to monitor performance is also included within the scope.



Current Status:

Solar panel installation is nearing completion. Performance monitor will be installed near the end of October. Approval to tie in to the power grid has not yet been obtained.

Project Funding:

Renewable Energy	949,373
Facilities Renewal	355,000
	\$1,304,373

Project Costs:

	Budget	Paid	Forecast
Construction Contract	1,041,818	823,296	1,041,818
Fees & Disbursements	78,250	75,989	78,250
Other Project Costs	184,305	53,371	184,305
	\$1,304,373	\$952,656	\$1,304,373

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	February 19, 2010	February 19, 2010
Design Development	January 10, 2011	January 24, 2011
Contract Documents	January 31, 2011	January 31, 2011
Tender	February 17, 2011	February 17, 2011
Construction	August 31, 2011	

Project Team:

Architect	Venerino V.P. Panici Architect Inc
General Contractor	Carmanah Technologies
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Lori Spadafora



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX M

ST. MARK CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a six classroom addition to provide 4 additional general classrooms and 2 additional Early Learning Kindergarten classrooms.

Current Status:

Interior finishes are in progress. Occupancy is scheduled for November 7.



Project Information:

New Area to be Constructed	9,096	sq. ft.
Existing Area to be Renovated	1,600	sq. ft.
Total New Facility Area	45,028	sq. ft.
Total Site Area	5.31	acres
Pupil Places Added	138	students
New Facility Capacity	501	students

Project Funding:

Primary Class Size	1,437,159
Early Learning	869,170
	\$2,306,329

Project Costs:

	Budget	Paid	Forecast
Construction Contract	1,800,000	1,163,622	1,800,000
Fees & Disbursements	200,000	181,975	200,000
Furniture & Equipment	50,000	6,706	50,000
Other Project Costs	250,000	46,685	250,000
	\$2,300,000	\$1,398,988	\$2,300,000

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	19/12/2008 & 15/06/2010	15 June 2010
Architect Selection	26 July 2009	26 July 2009
Design Development	23 December 2009	10 August 2010
Contract Documents	17 February 2011	17 December 2010
Tender & Approvals	25 January 2011	25 January 2011
Construction	26 August 2011	
Occupancy	6 September 2011	
Official Opening & Blessing	November 2011	

Project Team:

Architect	Garwood-Jones & Hanham
General Contractor	Aldor Builders Ltd.
Project Manager	Tunde Labbanicz
Superintendent	Yolanda Baldasaro
Principal	John Bosco



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX N

ST. MARTIN CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a replacement school on a new site.

Current Status:

Space requirement report is in progress for submission to the Ministry. Staff is currently negotiating for a 5 acre site.



Project Information:

New Area to be Constructed		sq. ft.
Existing Area to be Renovated		sq. ft.
Total New Facility Area		sq. ft.
Total Site Area		acres
Pupil Places Added	115	students
New Facility Capacity	454	students

Project Funding:

Capital Priorities	8,950,439
Reserve for Property	250,000

\$9,200,439

Project Costs:

	Budget	Paid	Forecast
Purchase of Site	250,000	6,926	250,000
Construction Contract	7,000,000		7,000,000
Fees & Disbursements	900,000	41,408	900,000
Furniture & Equipment	100,000		100,000
Other Project Costs	950,439		950,439
	<u>\$9,200,439</u>	<u>\$41,408</u>	<u>\$9,200,439</u>

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	July 7, 2011	July 7, 2011
Ministry Approval (space)		
Architect Selection		
Design Development		
Contract Documents		
Tender & Approvals		
Ministry Approval (cost)		
Construction		
Occupancy	September 3, 2013	
Official Opening & Blessing		

Project Team:

Architect	TBD
General Contractor	TBD
Project Manager	Anthony Ferrara
Superintendent	Yolanda Baldasaro
Principal	Dean Stunt



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
OCTOBER 11, 2011**

APPENDIX O

ST. ALFRED CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a new full day early learning kindergarten classroom.

Current Status:

Architects have been appointed and schematic designs are being prepared.

Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	6.84 acres
Pupil Places Added	38 students
New Facility Capacity	492 students



Project Funding:

FDK Grant	434,584
	<u>\$434,584</u>

Project Costs:

	Budget	Paid	Forecast
Construction Contract	350,000		350,000
Fees & Disbursements	40,000	2,820	40,000
Furniture & Equipment	5,000		5,000
Other Project Costs	39,584		39,584
	<u>\$434,584</u>	<u>\$2,820</u>	<u>\$434,584</u>

Project Timelines:

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 9, 2011	August 9, 2011
Design Development		
Contract Documents		
Tender & Approvals		
Construction		
Occupancy	September 4, 2012	
Official Opening & Blessing		

Project Team:

Architect	Macdonald Zuberec Ensslen Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mario Ciccarelli
Principal	Ken Czaplicki



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
CAPITAL PROJECT PROGRESS REPORT
SEPTEMBER 11, 2011**

APPENDIX P

ST. MICHAEL CATHOLIC ELEMENTARY SCHOOL

Scope of Project:

Design and construction of a new full day early learning kindergarten classroom.

Current Status:

Architects have been appointed and schematic designs are being prepared.

Project Information:

New Area to be Constructed	sq. ft.
Existing Area to be Renovated	sq. ft.
Total New Facility Area	sq. ft.
Total Site Area	6.45 acres
Pupil Places Added	38 students
New Facility Capacity	343 students



Project Funding:

FDK Grant	434,584
	\$434,584

Project Costs:

	Budget	Paid	Forecast
Construction Contract	350,000		350,000
Fees & Disbursements	50,000		50,000
Furniture & Equipment	10,000		10,000
Other Project Costs	24,584		24,584
	\$434,584	\$0	\$434,584

Project Timelines:

	Scheduled Completion	Actual Completion
Funding Approval	March 2, 2011	March 2, 2011
Architect Selection	August 11, 2011	August 11, 2011
Design Development		
Contract Documents		
Tender & Approvals		
Construction		
Occupancy	September 4, 2012	
Official Opening & Blessing		

Project Team:

Architect	Quartek Group Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Mario Ciccarelli
Principal	Brian Palujanskas

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC
SEPTEMBER 11, 2011**



Spotlight

on NIAGARA CATHOLIC

Nurturing Souls & Building Minds

www.niagaracatholic.ca

September 27, 2011



Niagara Catholic Celebrates Diamond Harvest in Niagara Wine Festival Parade



Students from across Niagara Catholic took part in the 60th Annual Niagara Wine Festival Parade in St. Catharines on September 24th. Joined by staff, the students were part of Niagara Catholic's parade entry, which was based on the parade's 2011 theme - Celebrating our Diamond Harvest. This is the second year Niagara Catholic has entered a system-wide submission in the Grande Parade. Denis Morris Catholic High School (below left) and Holy Cross Catholic Secondary School (below right) also had floats in the parade. See more parade photos at niagaracatholic.ca and on the Niagara Catholic page on Facebook.



Board Receives Year-End Report on 2010-11 Strategic Directions

During the September 27th Board Meeting, Director of Education John Crocco, provided trustees with a final Achievement Report on the 2010-2011 Strategic Directions Priority Indicators.

The Niagara Catholic Strategic Plan Priority Indicators 2010-2011 were designed to provide the annual focus for the system towards achieving the outcomes of the Niagara Catholic Vision 2020 Strategic Plan. Within the two Strategic Directions and the seven Enabling Strategies were the Board-approved priority indicators which provide the specific framework to measure the achievement of each direction and strategy within a specific school year.

With the conclusion of the 2010-2011 academic year, members of Senior Administrative Council and Board staff collated, analyzed and reviewed all measurements and data gathered for the 2010-2011 school year and completed its review of the progress in achieving the indicators of success within each Strategic Direction and Enabling Strategy indicator for 2010-2011.

Mr. Crocco said Senior Administrative Council is pleased with this year's results. The complete report will be available in the near future on niagaracatholic.ca.

Trustees Approve Parent Involvement Committee By-Laws

During the September 27th Board Meeting, Trustees approved the By-Laws which will govern the Niagara Catholic Parent Involvement Committee (NCPIC).

The creation of the By-Laws permits the Parent Involvement Committee to establish operational procedures that reflect the

needs of the committee and parents/guardians on the NCPIC.

The NCPIC will include:

- 16 parent members;
- The Director of Education or designated Superintendent of Education;
- Two trustees;
- Three representatives from

the community;

- A Diocesan representative;
- A member of Student Senate;
- One elementary and one secondary principal;
- One elementary and one secondary teacher;
- One support staff member

The by-laws are posted on niagaracatholic.ca.

Niagara Catholic Welcomes Colombian Visitors to Canada



Niagara Catholic received a delegation of Colombian educators on September 19th. The visitors were part of a larger group, including 48 students in Grades 5-11, who are spending a month attending classes at 18 Niagara Catholic schools. The students' experience is part of the Board's short-term International Integration Program, co-ordinated through Niagara Catholic's Continuing Education Department.

Niagara Catholic donates fresh pasta sauce

Niagara Catholic has partnered with Hollo Maple Farms, Casa Dante Hall and The Hope Centre to provide fresh produce through the "From Farm to Table in Forty-Eight Hours" project.

Hospitality and Tourism students visited the farm in Fenwick several times to pick produce, which was then used in school kitchens.

Students used the canning tomatoes to make pasta sauce at Casa Dante. Working with cooks from the Hall, teachers and community volunteers, the students prepared more than 2,000 litres of sauce which was delivered to school kitchens and The Hope Centre.

Blessed Trinity Student Receives Computer



Joshua Rampersaud, a Grade 12 student at Blessed Trinity Catholic Secondary School, is the 2011 recipient of a new laptop computer. Joshua's name was drawn from approximately 2,000 graduating students during the Annual Charity Golf Classic in support of the Niagara Foundation for Catholic Education. The computer, a Lenovo, was donated by Advanced Office Solutions in Grimsby. Joining Director of Education John Crocco (second from left) for the presentation were Blessed Trinity Principal Ted Farrell (left) and Family of Schools Superintendent of Education Yolanda Baldasaro.

Annual Pilgrimage October 23

Niagara Catholic's annual Pilgrimage will take place on Sunday, October 23rd.

2011 will mark the 36th year for the event, in which students, staff, family members and alumni from Niagara Catholic secondary schools take to the streets in support of social justice projects in developing nations around the world.

Last year's Pilgrimage raised \$185,000. Schools have raised an impressive \$5.6 million since Notre Dame College School held the first Pilgrimage in 1975.

Elementary students will do their part for developing nations in October by participating in Holy Childhood Walks. This year is the 27th year Niagara Catholic has partnered with the Holy Childhood Association to raise funds for academic, health and faith-based projects around the world.

Last year, 40 Niagara Catholic elementary schools raised \$20,000 for the Holy Childhood Association, bringing the total raised since 1984 to \$584,000.

Board Approves More Staff

Niagara Catholic Trustees approved an increase in staffing at the elementary and secondary levels.

During the September 27th Board Meeting, the Board supported a Committee of the Whole recommendation to hire up to five additional elementary teachers and up to five additional secondary teachers to address the increased enrolment.

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on

facebook

facebook.com/niagaracatholic

**DID
YOU
KNOW?**

eFlyers for
community events and information are available
under the Parents/Community section
of niagaracatholic.ca

Follow Niagara Catholic
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School Excellence Program

FOCUS on

St. Francis Catholic Secondary School

The January 27, 2009 Board meeting saw the launch of a new initiative at Niagara Catholic.

The **School Excellence Program** is part of a series of new strategies within Niagara Catholic to increase the profile of our schools and celebrate the success of our students and staff.

Each month, one Niagara Catholic school will have the opportunity to appear before the Board to celebrate their successes, share their plans for continuous improvement and showcase one “extraordinary item or initiative that makes the school an indispensable choice for parents.”

St. Francis Catholic Secondary School opened its doors to students in September 1995, to serve a growing need for Catholic secondary school in the north end of St. Catharines.

It is located on Lake Street, in the site of the former P.K. Kerwin Junior High School and Holy Cross Catholic Secondary School. Niagara Catholic’s current Vice-Chair, Maurice Charbonneau, was the school’s first principal.

On its opening day, St. Francis was a Grade 9-only school with 185 students and 12 staff. Each year for the next three years a new Grade 9 class joined the student body as the previous years’ students progressed through Grade 12. The school held its first graduation in 1998. An expansion was soon required to include a cafeteria, a spectators’ area for the gymnasium an enlarged foyer, computer centre and arts complex.

Today, approximately 785 students attend St. Francis.

The school is named for St. Francis of Assisi, whose Feast Day is celebrated on October 4th. Staff and students at St. Francis are known as “The Phoenix.”

During the September 27th Board Meeting, current Principal, Ken Griepsma, shared the great things happening at St. Francis.

St. Francis has a strong reputation for academic excellence, said Mr. Griepsma. Ninety-six per cent of St. Francis students who apply to university are accepted and 50 per cent of the 2011 graduating class were Ontario Scholars. Ten per cent of the 200 graduates received a Specialist High Skills Major seal on their diploma and the graduating classes of 2010 and 2011 received an impressive \$100,000 in scholarships for post-secondary education.

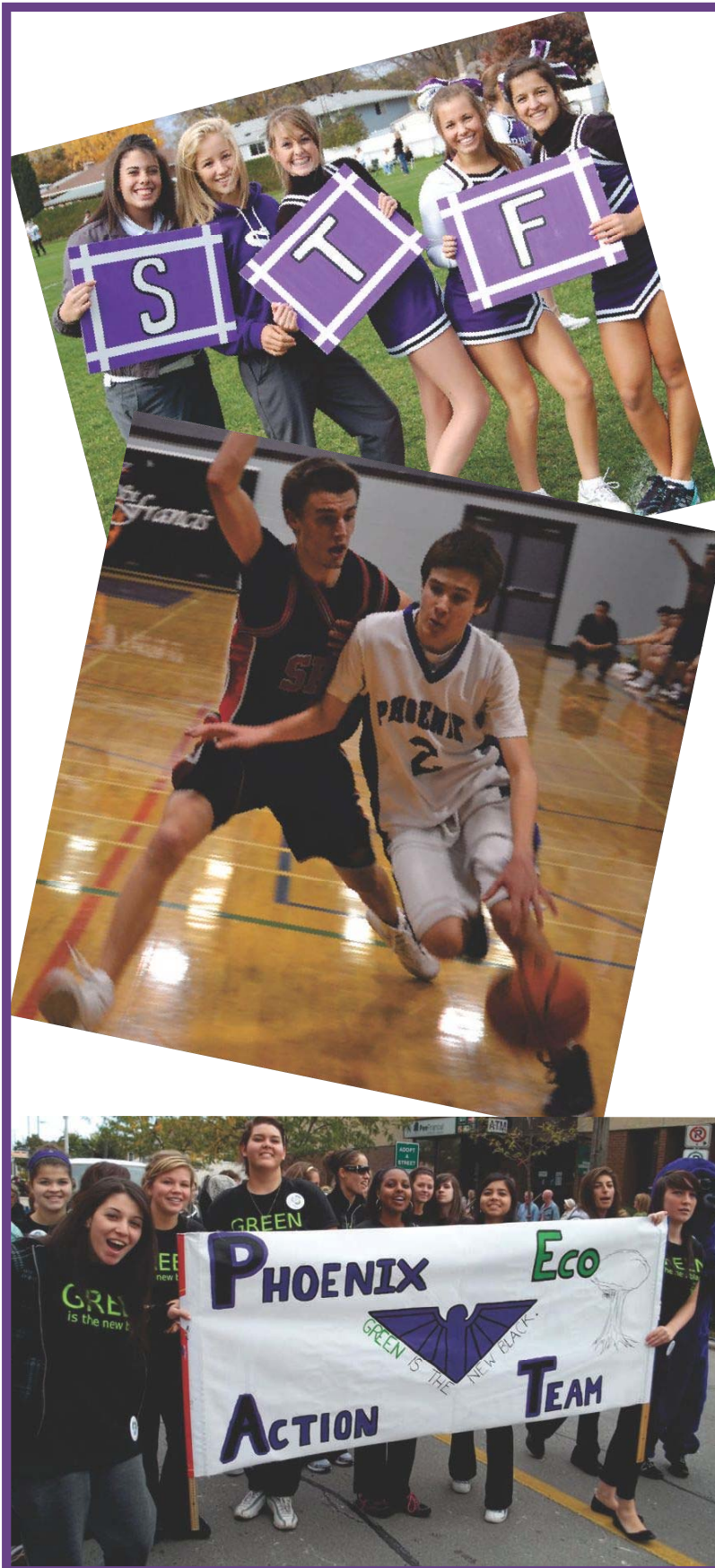
St. Francis has a culture of inclusiveness. During his presentation, Mr. Griepsma said the 14 students with special needs who attend class there are well-known and loved throughout the St. Francis community, the neighbouring community and are a source of Phoenix pride.



Above: St. Francis students work on their sidewalk chalk creations during the 2011 Sidewalk Chalk Festival in June.



Above: Participants get off to an enthusiastic start in the 2010 Pilgrimage. The school has raised more than \$200,000 since 2006.



Athletics are a vital part of life at St. Francis. In addition to working for their personal best academically, student athletes work to bring honour to the Phoenix name.

Their dedication has paid off. In 2010-2011, the school won seven Zone championships, five Southern Ontario Secondary School Association (SOSSA) championships and one Ontario Federation of Secondary School Association (OFSAA) championship, as well as six Canadian Secondary School Rowing Association (CSSRA) medals and a third place finish in the Canadian Secondary School Rowing Association Championships.

St. Francis has a thriving arts community. Last year's musical, **Bye Bye Birdie**, earned 13 nominations for the Cappies Niagara high school theatre and journalism competition. The 2011 Sidewalk Chalk Festival in June brought out musicians, mimes and gifted young artists who embraced their inner child to create a wide range of images on the ground.

Students at St. Francis are concerned about the world - and the world around them. The very active Eco Club is responsible for co-ordinating waste reduction. Teen Lifesavers promote healthy lifestyle choices in a variety of ways, including the **Challenges, Beliefs and Changes Program** for the St. Francis family of elementary schools.

St. Francis has a homework club for students from St. Denis Catholic Elementary School, a partnership with Big Brothers/Big Sisters. In addition to homework help, the St. Francis students serve as mentors to their young partners.

Staff and students at St. Francis share the blessings of our holiday season by adopting families in need each Christmas.

The staff and students also give to those in need around the world. Since 2006, the school has raised more than \$220,000 for projects in Guatemala, Haiti and the Dominican Republic through the annual Pilgrimage.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
OCTOBER 11, 2011**

PUBLIC SESSION

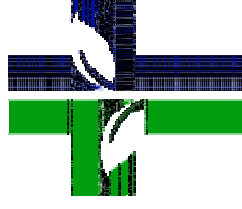
**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS**



October 2011

SUN MON TUE WED THU FRI SAT

Holy Childhood Association "Niagara Catholic Charity Drive" begins

Women's History Month



2	3	4	5	6	7	8	1
Mental Illness Awareness Week Oct 2-8 >>	National Family Week Oct 3-9 >>		SEAC Mtg World Teachers' Day	Ontario General Elections X	Elem & Sec PA Day		
9	10	11	12	13	14	15	
	Thanksgiving 	CW Mtg			National Science & Tech Week Oct 14-23 >>		
16	17	18	19	20	21	22	
	-Waste Reduction Week -National School Safety Week 17-23 >>			Annual Chairs & CSC Opening Meeting			
23	24	25	26	27	28	29	
Pilgrimage Sunday		Policy Committee & BD Mtg				Father Patrick Fogarty Awards Dinner	
30	31						
	 Halloween						



Niagara Catholic
District School Board

Events posted at
niagaracatholic.ca